

**VILLAGE OF HARRIMAN, NEW YORK
VILLAGE BOARD MEETING
April 09, 2013**

**6:45 P.M. – AUDIT OF MONTHLY BILLS
7:15 P.M. – PUBLIC HEARING - 2013-2014 BUDGET
7:30 P.M. – REGULAR MEETING**

PUBLIC HEARING – 2013-2014 BUDGET

Mayor Welle read the Public Notice,

**LEGAL NOTICE
VILLAGE OF HARRIMAN
PUBLIC HEARING NOTICE**

Pursuant to Section §5-508 of the Village Law of the State of New York, the tentative budget for the Village of Harriman has been prepared and filed with the Village Clerk at the Village Office, 1 Church Street, Harriman, New York, where it may be examined by all interested persons between the hours of 8:00 a.m. to 4:00 p.m.

Said tentative budget includes a maximum compensation for the Mayor of \$12,925 per year and for the Trustees of \$6463 per year.

A summary of the tentative budget is as follows:

GENERAL FUND	\$2,603,939
WATER FUND	\$1,362,048

A Public Hearing on the budget will be held at 1 Church Street, Harriman, New York on April 9, 2013 at 7:15 p.m. to consider same before final adoption.

Marie Coimbra
Village Treasurer
Village of Harriman

The Mayor asked Village Clerk Kelly Kearney if we received anything in writing regarding this Public Hearing and she stated No we have not. The Mayor then opened up the Public Hearing to the public:

Sean Lowe – 507 Silver Maples, Harriman NY

Mr. Lowe asked what is going to be the increase to the taxpayer on \$50,000 and \$100,000 home. Mayor Welle stated the average increase on a \$50,000 which is the approximate average would be \$88.34 and on the Woodbury side the average on a \$100,000 would be \$34.85. Mr. Lowe asked in the Judicial section you have a total tentative budget as \$80,465.00 and a total for court clerks as \$50,595.00 I am under the understanding we relinquished one of those positions will that change any? We will now see a decrease? Mayor Welle stated no. Mr. Lowe asked what is the position of the Board on the vacant position. The Mayor stated we will be discussing it tonight. Mr. Lowe asked if the other employee is getting paid more or will that money be appropriated someplace else? The Mayor stated the Board will discuss it tonight. Mr. Lowe stated in the Treasurer section payroll and treasurer accountant the tentative budget is \$5,000 and \$15,000 respectively also on page 7 I am also seeing same position or similar positions and same value, are they the same values being counted twice or only counted once. Mayor Welle stated there are

VILLAGE OF HARRIMAN, NEW YORK

VILLAGE BOARD MEETING

April 09, 2013

Page 2

charges that go to the general fund, and charges that go to the water fund. They must be kept separately. Mr. Lowe stated so the total is \$10,000 for the payroll position and \$30,000 for the accountant services. Mayor Welle stated payroll system is \$10,000. Trustee Sacher stated the payroll company. Mayor Welle stated so the money is allocated for each. Mr. Lowe stated under clerk staff you have a decrease in a little less than half of personnel services, is that due to the elimination of the two positions that was in Local Law #4 not that I am not happy to see decreases. Mayor Welle stated it is the way the payroll is allocated. Mr. Lowe is that due to the reduction of the positions. Mayor Welle partially. Mr. Lowe asked under shared services you have an adopted budget in 2012 \$60,800 is there a pay cut this year. Mayor Welle stated that there is no contract with the Union therefore we haven't put into the budget line for salaries increases. Mr. Lowe stated I would assume it is the same with the Police Dept. Mayor Welle stated that is correct. Mr. Lowe also stated under Police Dept. you have a line for equipment generator It states year to date we spent \$38,388. The Tentative Budget is \$40,426. Mayor Welle stated the generator is proposed to be purchased this year. Mr. Lowe stated is this something we purchased and now we are making up this year? Mayor Welle stated no last year was over due to the purchase of a police car. Which was mostly covered by a grant, so it has to come out of that line to pay for it that is why we have an overage. Mr. Lowe asked how big is the generator is that the only item in that line? Mayor Welle stated no there are other minor issues but quotes were gotten for stand by generators to service the building the number is in there we do not know if we have to go the full amount or not but we have to budget for it. Mr. Lowe asked in the Police Dispatch we have \$32,892. \$20,682 year to date spent, we(the fire dept) use the 911 center that cost nothing. Has this been discussed as an option? Mayor Welle stated yes it has been discussed. Mr. Lowe stated why is that not a valuable option. Mayor Welle stated because of safety reasons the Village Board and the Police Chief have agreed to continue the way we are dispatching. Mr. Lowe stated you are dispatching from someone on the other side of town, I guess this is not the appropriate place to discuss this. Chief Culver stated we get good personnel service and dependable service. I am not impressed with 911, we get no personnel service from them and we would have to send a police car up there several times a week just to pick up paperwork. For us down here at the end of the County it just does not work. Mr. Lowe stated he is not familiar with the Police side of it; the Fire Dept has no issues with them. Chief Culver stated with E-Justice and gathering paperwork and print outs it works for us we have a secure fax. 911 is not into that so we would have to drive up there to pick up all our faxes and paperwork. Some of the 911 dispatchers are less then you cannot talk to them we cannot get to know them; maybe if you are closer you would be able to get closer to them, but not down here. I have not been impressed with them. Mr. Lowe now stated about Building Inspector again another decrease is this another Union issue or a salary cut. Mayor Welle stated there were other salaries figured in there. The Clerk's salary was partially allocated. Mr. Lowe stated was there a line item for that other clerk salary. Mayor Welle stated last year but was partially in both lines. Mr. Lowe stated total budget verse what was brought in in revenue \$67,810. We ran over in paying for services then we brought in is there an option to consolidate the building dept. with the Town of Monroe, Village of Monroe Woodbury. Mayor Welle said I have no idea what you are basing your numbers on. Mr. Lowe stated you have last year 71,880.

and they spent year to date roughly \$44,000. And page 6 under permits says \$67,810 year to date. Mayor Welle stated historically building permits do not cover the building inspector's salary and services. Mr. Lowe then stated then what other revenues comes in to cover building dept. salary and services. Mayor Welle stated violations, code enforcement if they go to court and if there is a fine involved it's a civil fine, historically code enforcement it is not something you get revenue from. Mr. Lowe stated it seems like we are paying more for a service then we are bringing in. If there is no fine we are in the red for having a building dept. Trustee Sacher so you suggest we do not have a building inspector and how would developers or anyone go about, how would we enforce the codes? Mr. Lowe stated maybe not have a full time inspector we are only one square mile in the Village of Harriman clearly we are not bringing in the revenue on paper to justify the means and we have two neighboring Villages and Towns that could

VILLAGE OF HARRIMAN, NEW YORK

VILLAGE BOARD MEETING

April 09, 2013

Page 3

provide us services. Mayor Welle stated the Police Dept. doesn't bring in enough money to cover their salaries should I get rid of them too. Mr. Lowe stated he thinks that would be a great idea. I think if we merged with the Village of Monroe it would be a great idea. I hope the Board would look at that. Mayor Welle stated the Board has looked at it. Mr. Lowe under Culture and Recreation what is celebrations? Mayor Welle stated we give \$300.00 to the VFW for the Memorial Day Parade and \$2,000. For the July 4th Fireworks. Mr. Lowe stated in Employees benefits you have Ward and Fitzula with amounts of \$12,000 and \$38,000 what is this? Mayor Welle stated it is former employees who the Village has been stuck paying workers compensation claims we pay these due to the fact that the County went out of the business. Mr. Lowe stated in the health insurance you have the dental doubling and the health insurance not increasing neither for your vision. Did it not go up across the board? Mayor Welle stated dental insurance went up based upon the actual number based upon different departments in the Village. Health insurance rate went up but 3 less people are on it. Mr. Lowe stated A1255 Clerk fees with no description what is that for? Mayor Welle stated these are misc. fees that come into the Clerk's office could be copies a lot of things. Mr. Lowe stated under Rental-Real property you have a \$10,000 increase is that the Fire Dept. Mayor Welle stated yes. Mr. Lowe stated have we been told there is going to be an increase. Mayor Welle stated I have a signed contract that states this fee. Mr. Lowe under permits under 2012 -2013 budget you have \$10,000. Year to date the Village took in \$67,810. why would you only budget \$10,000 for the following year. Mayor Welle stated because I don't think we will get another \$10 million dollar renovation project again in all probability. Mr. Lowe stated in Fines and Forfeitures is that the Justice Dept. you have a tentative of \$125,000. in the budget it seems a little light what is the \$89,576. that was brought into date does that include everything. Mayor Welle said exactly what it says fines and forfeitures for the court. Mr. Lowe stated I have an assumption from online material that might not be correct, The Court in Harriman brought in over \$200,000. Mayor Welle stated not to the Village of Harriman. Mr. Lowe stated you have under Fema \$51,956. Did we actually ever receive any of that money from Fema. Mayor Welle stated a majority of it yes. Mr. Lowe do you have that figure? Mayor Welle stated \$51,956. Year to date. Mr. Lowe stated so that is the money Fema paid us. Mr. Lowe stated under special items page 7 Contingent last year it was \$40,000. with nothing shown to date and now have \$80,000. Is there a reason? Mayor Welle stated we have contracts, potential ligation, and a lot of projects in this coming year and we have to have money in case we go over the anticipated cost on the projects. Mr. Lowe stated this is all new stuff we did not have last year. We did not show anything spent last year or is spent somewhere else? Mayor Welle stated there is money being transferred tonight out of that fund. Trustee Chichester stated just to mention for next year all our budget sessions are open to the public so a lot of your questions that you have would have answered if you came to these sessions. Mr. Lowe stated I appreciate that but with work obligations and family I was not able to attend all of them or any of them for that matter. Mr. Lowe then stated under Total Water Fund Appropriations it is valued at 1.4 million seems that the water revenues are only 1.1 million what is making up the difference? Mayor Welle stated unappropriated fund balances.

Mayor Welle stated any other comments from the public.

MOTION was made by Trustee Shuart to close public hearing.

SECOND was made by Trustee Chichester.

AYE: Trustee Chichester

NAY: -0-

Trustee Mosca

Trustee Sacher

Trustee Shuart

VILLAGE OF HARRIMAN, NEW YORK
VILLAGE BOARD MEETING
April 09, 2013
Page 4

ROLL CALL:

Mayor Stephen Welle, Deputy Mayor Edward Shuart Jr., Trustee G. Bruce Chichester, Trustee Lawrence Mosca, Trustee Christine Sacher, Village Clerk Kelly Kearney, and Village Attorney Marissa Tuohy of Ostrer & Hoovler.

The Mayor asked everyone to stand for the Pledge of Allegiance.

APPROVAL OF MINUTES:

Mayor Welle asked if there were any changes or additions to the minutes of the March 27, 2013 Board Meeting or the April 1, 2013 Organization Meeting. There being none, the minutes were accepted as written.

INFORMATIONAL ITEMS:

- Upcoming meeting dates:
 - Planning Board Meeting – April 15, 2013
 - Village Board – April 23, 2013
 - Zoning Board of Appeals – May 1, 2013
- There is one addition to add to the agenda this evening
 - 12a Budget Transfers
- Mayor Welle stated regarding the 2nd Village Board meeting of the month unless otherwise noted they will commence starting at 7 pm starting this month with the April 23 meeting.
- Mayor Welle stated Saturday, April 20, 2013 is Clean Sweep starting at 8 AM at St. Anastasia parking lot. All assistance is welcome and appreciated.
- Bills were audited:

\$59,187.85	General Fund
\$40,228.43	Water Fund

DEPARTMENT REPORTS:

DPW – see attached report.

Police Department – see attached report. Police received \$30.00 in funds

Building Department – see attached report.

\$ 270.00	building permits
\$ 0.00	certificates of compliance
\$ 0.00	certificates of occupancy
\$ 500.00	Municipals

CLEAN SWEEP APPROVAL – MANPOWER:

Mayor Welle stated we need Board approval for two DPW employees to work 4 hours on Saturday, April 20, 2013 for Clean Sweep as we have done in the past.

MOTION was made by Trustee Shuart to approve two DPW employees to work 4 hours on Saturday, April 20, 2013 for Clean Sweep

SECOND was made by Trustee Sacher.

AYE: Trustee Chichester **NAY:** -0-
Trustee Mosca
Trustee Sacher
Trustee Shuart

VILLAGE OF HARRIMAN, NEW YORK
VILLAGE BOARD MEETING
April 09, 2013
Page 5

MWLL REQUESTS:

Mayor Welle stated at the last meeting there was a request to do some reconfiguring of Field 1 and we gave all the information to DPW Supt John Karl for his comments. Mayor Welle said John one of the things you have here is that you do not believe it could be done to July or August, what would be the reason being. Mr. Karl stated when he wrote the memo the grass was saturated. Mayor Welle stated if we do it now, Mr. Karl stated we would be shutting down the field for weeks. If we wanted to get the material down to the skinned area I have concerns that at this time of year running 18 wheelers across the field. Mayor Welle stated is there any reason why they couldn't come up the first base side so you are not going through the outfield. Mr. Karl stated you are still going into the playing area I just am afraid we are going to do more damage. Mayor Welle stated they have starting playing there. Trustee Sacher stated once you start how long is it going to take? Mr. Karl stated probably 3 or 4 days as long as the weather is nice. Trustee Sacher stated so what do you mean that the fields will be down for weeks. Mr. Karl stated if we start running across the ball fields the outfield the grass area we are going to do damage and that is why it will take weeks. Trustee Chichester stated what are the odds of doing damage 50/50. Mr. Karl stated we will need probably 5 trailer loads of ball clay 25 tons per load running across that grass I am concerned. Trustee Chichester stated why can't we put it into a lesser vehicle and bring it in. Mr. Karl said then it is going to take more time to do that. Trustee Chichester stated but then we could get them back on the field faster. Mr. Karl stated they are playing on it now, everything is still soft. Trustee Chichester stated he is trying to balance this so that the kids can play. He would rather see the kids all out there playing and having the field done quickly. Trustee Sacher stated so the fields are not dry until July or August maybe June. Mr. Karl said no they are using the fields now it is their playing time. Mr. Karl stated we can haul the material in dump it in the road and haul it in with a smaller truck it is going to take longer to do that. Trustee Shuart stated there is no room to back it up through the first base line. Mr. Karl stated my concern there is you have a 6 inch water main that runs right down the middle of that field. It runs parallel with that fence. It is not like you are riding on a road base you are on soft ground with the main right below I am concerned. Trustee Chichester stated so if we reduce the weight of the vehicle how many more days to complete this would it take. Mr. Karl stated it will definitely be more than 3 or 4 days. Trustee Chichester stated how many more days? Mr. Karl stated probably 2 more days. Trustee Chichester said okay so 5 days. Mr. Chiarito stated thank you for letting him come back before the Board during the last week they have gotten permission to use another field at the school. They would not need it as big now unless we would want to keep it as previously discussed. We could do the project in sections if that could help. Mayor Welle stated his concern with doing it partially now is that we will lose a lot of material in between. Mayor Welle stated with the Board permission I would like to set up a meeting to go down to the field with myself Mr. Chiarito and DPW Supt. John Karl to see exactly what it would entail if it is possible if the water main is there we cannot take a chance of disrupting that. I believe the Board is in favor since the last meeting in moving forward with this. Trustee Sacher said yes she thinks it is a lot less maintenance for our fields and Trustee Shuart said yes he would be in favor. Mayor Welle said DPW Supt. John Karl is in favor of the overall concept of it. He said correct me if I am wrong. Mr. Karl stated no I am with you on it. Mayor Welle stated John is in favor of it but he is concerned with damage and timing and everything else. Mr. Chiarito stated thank you for opening the fields in a timely matter this week. Mr. Karl stated there was an issue there this weekend they were playing on the field when the field stated it was closed. Trustee Sacher stated I am glad you said that because I actually reported that to the Mayor. Mr. Chiarito said this happened yesterday? Trustee Sacher stated no this happened on Sunday. Mr. Chiarito stated we did not give out keys to Monday and they received their equipment and uniforms on Saturday which was our picture day. All coaches and managers have been told that if the fields say closed they are not to be on them. There was an issue on Monday Mr. Blumenau went there and the field did say Closed he did not go on the field he called me to

VILLAGE OF HARRIMAN, NEW YORK
VILLAGE BOARD MEETING
April 09, 2013
Page 6

double check that the fields were open and I made a phone call to our player agent he had a copy of an email that stated the fields would be open and they waited in the parking lot to make sure the field was open. If on Sunday it was a travel team or someone else he is pretty sure it was not one of his teams. And like we said in the past we are still willing to do what we can if you want to make the field smaller and also have us purchase the tarp so the field could be covered when not being used we are willing to do that also. Mayor Welle stated he would call Mr. Chiarito in the next day or two to set up the meeting.

DELINQUENT WATER ACCOUNTS:

The Notices have been sent out to the people as per the code. We need authorization from the Board to turn off those water services to those accounts that are still not paid on April 11, 2013

MOTION was made by Trustee Shuart to authorize these shut offs if payment is not received.

SECOND was made by Trustee Chichester.

AYE: Trustee Chichester **NAY:** -0-
Trustee Mosca
Trustee Sacher
Trustee Shuart

WATER ACCOUNT # 51-00014780-0-

Mayor Welle stated we received a letter from this customer that he did not receive his bill. He is normally on time with his payment. He is asking that the late fee of \$16.00 be waived.

MOTION was made by Trustee Chichester to approve the request as outlined by the Mayor.

There being no second it will die for lack of a SECOND.

Mayor Welle stated the Village Clerk will advise him that it was denied due to lack of a Second. Please also notify him that the bills go out 4 times a year and when the bills go out and that it is the customers' responsibility.

REQUEST VILLAGE CLERK – TRAINING:

Mayor Welle stated the Village Clerk has requested in a memo to the Board to attend the NY Association of Local Government Records Officers School June 9th thru the 11th, the cost is approximately \$398.78.

MOTION was made by Trustee Chichester to approve the request as outlined by the Mayor.

SECOND was made by Trustee Shuart.

Trustee Shuart stated he would like to thank the Village Clerk for taking interest and getting educated the best you can. It is very good the more education the better. Thank you.

Village Clerk stated thank you and thank you for allowing her to attend these.

AYE: Trustee Chichester **NAY:** -0-
Trustee Mosca
Trustee Sacher
Trustee Shuart

VILLAGE OF HARRIMAN, NEW YORK
VILLAGE BOARD MEETING
April 09, 2013
Page 7

REQUEST DPW SUPT. – MAINTENANCE CONTRACT:

Mayor Welle stated this for the maintenance contract on the generators the existing, we received two quotes one from Peak Power Systems for \$3,631.25 and one from Cummins Power Systems LLC \$8,560. Mayor Welle stated did you notice anything different between the two. Mr. Karl stated no he even took what Peak Power was quoting us and blacked out all the information and faxed it back to Cummins and asked them to give an estimate on these things and this was their quote so they are very much higher for the same thing. Trustee Shuart asked why do you think Cummins is so much higher. It is almost double. Mr. Karl stated he does not know it was the same thing last year also. He thinks maybe the City pricing since they are in the Bronx.

MOTION was made by Trustee Chichester to approve the quote from Peak Power Systems as outlined by the Mayor

SECOND was made by Trustee Shuart.

AYE: Trustee Chichester **NAY:** -0-
Trustee Mosca
Trustee Sacher
Trustee Shuart

REQUEST HECO #1 – WATER

Mayor Welle stated we received a request from the Harriman Fire Company to use the hydrant at the Home Depot parking lot at the annual carnival Sunday 6/2 thru Monday 6/10. This would allow them to just pay for the water and waive the hydrant charge.

MOTION was made by Trustee Shuart to approve the request as outlined by the Mayor.

SECOND was made by Trustee Sacher.

AYE: Trustee Chichester **NAY:** -0-
Trustee Mosca
Trustee Sacher
Trustee Shuart

2013-2014 BUDGET:

Mayor Welle stated the Board will put it on the next agenda for approval pending the submission to the State Comptroller Office that must be made prior to approving it

BUDGET TRANSFER REQUEST-

Mayor Welle stated we received a request from the Village Treasurer in a memo dated April 9, 2013 to approve the transfers.

MOTION was made by Trustee Shuart as outlined by memo dated April 9, 2013 from Treasurer Marie Coimbra to approve the transfers.

SECOND was made by Trustee Chichester.

AYE: Trustee Chichester **NAY:** -0-
Trustee Mosca
Trustee Sacher
Trustee Shuart

VILLAGE OF HARRIMAN, NEW YORK
VILLAGE BOARD MEETING
April 09, 2013
Page 8

PARK PERMIT – REVISION:

Mayor Welle stated as per our insurance agent he recommend that a Full Hold Harmless agreement be attached to the permit application. Our attorney has come up with language which has been provided to the Board. We just need approval from the Board to attach this.

MOTION was made by Trustee Sacher to approve the request as outlined by the Mayor.

SECOND was made by Trustee Chichester.

Trustee Sacher requested that all applicants receive a copy of the form so that when she calls them she can go over all the rules and that they also have a copy so they know exactly what they signed off on. Village Clerk stated she will make this part of the policy when someone requests the permit to use the park they will be given a copy of the application for their records.

AYE: Trustee Chichester **NAY:** -0-
Trustee Mosca
Trustee Sacher
Trustee Shuart

ATTORNEY REPORT:

- Hampton Inn - nothing new
- Easements – nothing new

PUBLIC COMMENT:

Sean Lowe – 507 Silver Maples Harriman NY

According to an old agenda from last month's meeting you withdrew a Motion. You withdraw the Local Law was that to amend or the entire law. I apologize I was not here. Mayor Welle stated that was on the Low Income Disabled Taxes for Town of Monroe we originally thought we would have to do a Public Hearing and it turns out we do not because we accept the tax rolls from the Town of Woodbury and The Town of Monroe assessment lists.

There being no other comments

MOTION was made by Trustee Chichester to enter into Executive Session for client/attorney privilege, personnel issues regarding DPW Supt.

SECOND was made by Trustee Shuart.

ALL IN FAVOR.

At this time the Village Clerk was excused from the meeting. The following was given by Mayor Welle:

Executive Session was held with Attorney Marissa Tuohy and DPW Supt. John Karl.

MOTION was made by Trustee Shuart to end Executive Session and return to the regular meeting.

SECOND was made by Trustee Sacher.

ALL IN FAVOR

VILLAGE OF HARRIMAN, NEW YORK
VILLAGE BOARD MEETING
April 09, 2013
Page 9

A **MOTION** was made by Trustee Chichester and **SECONDED** by Trustee Shuart to adjourn the meeting at 8:55pm.
ALL IN FAVOR.

Respectfully submitted by _____
Kelly Kearney, Village Clerk