

VILLAGE OF HARRIMAN BUILDING DEPARTMENT  
1 Church Street, Harriman, New York 10926  
Phone (845) 782-6892  
Email: Buildingdept@villageofharriman.org

SIDEWALK OUTDOOR CAFE APPLICATION

Please TYPE or PRINT all information

PERMIT # \_\_\_\_\_ DATE: \_\_\_\_\_

PROPERTY LOCATION:

STREET ADDRESS: \_\_\_\_\_

TAX MAP ID# SECTION \_\_\_\_\_ BLOCK \_\_\_\_\_ LOT \_\_\_\_\_ ZONE: \_\_\_\_\_

APPLICANT (check one): Owner: \_\_\_\_\_ Operator: \_\_\_\_\_ Other: \_\_\_\_\_

APPLICANT NAME: \_\_\_\_\_

APPLICANT ADDRESS: \_\_\_\_\_

PHONE # \_\_\_\_\_ EMAIL: \_\_\_\_\_

NAME AND ADDRESS OF OWNER OF RECORD, IF DIFFERENT THAN APPLICANT:

OWNER NAME: \_\_\_\_\_

OWNER ADDRESS: \_\_\_\_\_

PHONE # \_\_\_\_\_ EMAIL: \_\_\_\_\_

Days/Hours of Permit Operation:

Sunday    Monday    Tuesday    Wednesday    Thursday    Friday    Saturday  
to            to            to            to            to            to            to

**Requirement information:**

1. Rendering with number of tables and chairs for the area, positions of tables relative to entrances, exits and the sidewalk.
2. Description of facilities and equipment to be used, including whether live or mechanically reproduced music is to be played, and other devices needed for amplification of sound, when applicable.
3. Site plan and building plans drawn to scale showing proper clearance around the ingress & egress to buildings, fire safeguards, and proper amount of sidewalk clearance for pedestrian traffic.
4. Proof of Insurance of the amount required by the Village Board of Trustees.
5. Indication of all fixtures such as fencing, decking or planters to be used, and whether or not they will be removed when business is closed.

VILLAGE OF HARRIMAN BUILDING DEPARTMENT  
1 Church Street, Harriman, New York 10926  
Phone (845) 782-6892  
Email: Buildingdept@villageofharriman.org

6. Survey map indicating property lines and which property is owned by the applicant and which is Village owned.
7. Any other information that the Board of Trustees may find reasonably necessary for the determination as to whether or not a permit should be issued.

*Following standards shall apply:*

1. The proposed sidewalk or outdoor cafe will not unreasonably interfere with the pedestrian traffic or use of the village owned portion of property to be used.
2. Applicants must meet all applicable provisions of the Village Code of the Village of Harriman.
3. The annual fee for processing the application is \$75.00. Permits are issued on an annual basis expiring December 31<sup>st</sup> of each year regardless of the date of issue.
4. Property shall be kept clean and refuse free, no large containers for trash shall be placed on the café premises. *Public property* shall not be altered in any way.

*Insurance:*

The person or persons to whom a permit for a sidewalk café is issued shall be liable and shall indemnify the Village of Harriman for any loss, damage or injury sustained by any person to whom the permit shall have been issued. Certificate of Insurance naming the Village of Harriman as additional insured must be presented to the village prior to issuance of a permit in the amount of one million dollars (\$1,000,000) for each person, and one million dollars (\$1,000,000) for bodily injury and property damage.

*Revocation or suspension of permit:*

The Village of Harriman Board of Trustees shall have the authority to revoke or suspend a permit upon finding of a violation of any rule, regulation, ordinance, local law, or statute or upon good cause shown.

I, \_\_\_\_\_, have read the above and agree to abide by the conditions set forth in the Village Code of the Villag of Harriman.

\_\_\_\_\_  
Signature of Applicant

DATE: APPROVED: \_\_\_\_\_ DENIED: \_\_\_\_\_

BUILDING INSPECTOR \_\_\_\_\_