Harriman Police Department

Daniel Henderson                                         1 Maple Avenue                           845-782-6644
Chief of Police                                           P.O. Box 948                             FAX: 845-782-7735
Harriman, New York 10926                                  Harriman, New York 10926
www.hpd@frontiernet.net

Foil Request Form
For Persons Seeking Existing Records

All Freedom of Information Law Requests must be made in writing. Please complete this form and present it to the desk officer or mail to:

Harriman Police Department
P.O. Box 948
Harriman, New York 10926
Attn: Chief of Police

Within five business days this agency will respond to your request for records with a written acknowledgement of the receipt of such request and a statement of approximate date, which shall be reasonable under the circumstances of the request, when such request will be granted or denied. There will be a fee of $.25 per page payable by certified check or money order made out to the Harriman Police Department.

Requestor Information:
Name: _______________ Date: _______ Telephone #: ________________
Mailing Address: ________________________________________________
Your Firm/Organization: __________________________________________
Party You Represent: _____________________________________________

Your request should identify or describe the records sought with sufficient specificity to enable us to ascertain and locate the records being requested. Please fill in all known or applicable information.

Incident/Case Number: __________________________ Type of Incident: __________________________
Date and Time of Incident: __________________________ Location of Incident: __________________________
Name of Individual(s) Involved: __________________________________________
Description of Records Sought: __________________________________________

__________________________
Date Received: _____________ Received By: __________________ Title: __________________

By: Walk In    Mail    Fax

*Records accessible under FOIL are made available to any person without regard to status or interests*