

VILLAGE OF HARRIMAN
PLANNING BOARD APPLICATION
1 CHURCH STREET
HARRIMAN, NEW YORK 10926
(845) 783-4421
(845) 782-2016 FAX

APPLICATION TO APPEAR BEFORE THE PLANNING BOARD

NAME OF APPLICANT: _____
IF CORP/ LLC, NAME OF PRESIDENT/MEMBER: _____
NAME OF VICE PRESIDENT/MEMBER: _____
NAME OF TREASURER/MEMBER: _____
NAME OF SECRETARY/MEMBER: _____
APPLICANT'S ADDRESS: _____
RECORD OWNER OF PROPERTY: _____
PROPERTY LOCATION: _____
TAX MAP DESIGNATION: SECTION _____ BLOCK _____ LOT _____
NUMBER OF ACRES IN PARCEL: _____
NUMBER OF LOTS IN SUBDIVISION: _____
IF MAJOR SUBDIVISION, NAME OF SUBDIVISION: _____
IF OTHER THAN RESIDENTIAL, PROPOSED CONSTRUCTION: _____
ENGINEER/SURVERYOR: _____

THIS APPLICATION MUST BE COMPLETED AND SUBMITTED AT LEAST 10 BUSINESS DAYS PRIOR TO THE PLANNING BOARD MEETING AND ALL FEES PAID AT THAT TIME. A SCHEDULE OF FEES IS ATTACHED. 10 COPIES OF PLANS ARE REQUIRED TO BE SUBMITTED WITH 1 ELECTRONIC FORMAT.

SIGNATURE OF APPLICANT _____
DATE: _____

**VILLAGE OF HARRIMAN
PLANNING BOARD
1 CHURCH STREET
HARRIMAN, NEW YORK 10926
845-783-4421
FAX -845-782-2016**

APPLICATION FOR SITE PLAN/SPECIAL USE APPROVAL

1. Project Name _____
2. Type of Project (circle all that apply) Site Plan Special Use Permit
3. Applicant's Name _____ Phone # _____
Address _____
 Street Number & Name Town (City) State Zip Code
4. Owners Name _____ Phone # _____
Address _____
 Street Number & Name Town (City) State Zip Code
5. Plan Preparer's Name _____ Phone # _____
Address _____
 Street Number & Name Town (City) State Zip Code
6. Attorney's Name _____ Phone # _____
Address _____
 Street Number & Name Town (City) State Zip Code
7. Meeting Notification Contact Name _____ Fax# _____
8. Location of Proposed Application and nearest cross street _____
9. Tax Map Designation: Section _____ Block _____ Lot _____
10. Total Acreage _____ Zone _____ No. of lots _____
11. Description of Proposed Use _____
12. Is any variance from the Subdivision regulations requested? _____
13. Has the Zoning Board of appeals granted any variance or special permit concerning this property?
If so, list here _____
14. Site Plan _____ Zone _____ Minimum Lot Size Required _____
Proposed lot size _____ Min Bldg. Size Required _____
Proposed Bldg. size _____ Min. parking Spaces Required _____
Proposed Parking spaces _____ Cross Section Pavement Yes _____
of Houses _____ # of Units _____
Density _____
15. Public Hearing Required _____ Yes _____ No Hearing Date _____

DATE: _____	APPLICANTS SIGNATURE _____
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10 ORIGINAL COPIES OF PLANS STAMPED AND FOLDED TO FIT LETTER SIZED FOLDER MUST BE SUBMITTED TO THE PLANNING BOARD OFFICE 10 BUSINESS DAYS PRIOR TO MEETING DATE ALONG WITH 1 ELECTRONIC FORMAT.

OWNER'S ENDORSEMENT

State of New York)
County of)SS.;

_____ being duly sworn, deposes and says that (s)he resides at

_____ in the County of _____

and the State of _____ and that (s)he is (owner in fee) or

_____ (Official Title) of _____

which is the owner in fee of the premises described in the foregoing application and that (s)he has authorized _____ to make the foregoing application as described herein and that (s)he agrees to be bound by all statements, conditions and representations therein as if (s)he had so petitioned.

(Owner's Signature)

Sworn to before me this

_____ day of _____, 20____

Notary Public— State of _____

PLANNING BOARD FEE SCHEDULE

Board Discussion Escrow \$ 200.00

Application Fee Site Plan: \$ 150.00

Review of Short Form Environmental Assessment Form: \$ 25.00
(Applicant is responsible for payment – payment will be deducted from the applicant's escrow account)

Review of Long Form Environmental Assessment Form: \$ 100.00
(Applicant is responsible for payment – payment will be deducted from the applicant's escrow account)

Escrow amount to be posted at time of application: \$1,500.00
When escrow amount depletes to 25% of the original escrow amount submitted, an additional \$1,500.00 must be submitted and posted to applicant's account in order to continue BOARD APPEARANCES.

Separate checks must be submitted, they cannot be combined.

All checks should be made payable to: VILLAGE OF HARRIMAN

Prior to a Public Hearing, the applicant shall supply proof of mailing with return receipt requested and receipts for same from the U.S. Postal Service to the Planning Board or Zoning Board of Appeals secretary, evidencing said notice by mail.

617.20
Appendix B
Short Environmental Assessment Form

Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information			
Name of Action or Project:			
Project Location (describe, and attach a location map):			
Brief Description of Proposed Action:			
Name of Applicant or Sponsor:		Telephone:	
		E-Mail:	
Address:			
City/PO:		State:	Zip Code:
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.		NO	YES
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval:		NO	YES
3.a. Total acreage of the site of the proposed action? _____ acres			
b. Total acreage to be physically disturbed? _____ acres			
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres			
4. Check all land uses that occur on, adjoining and near the proposed action.			
<input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban)			
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____			
<input type="checkbox"/> Parkland			

5. Is the proposed action, a. A permitted use under the zoning regulations?	NO	YES	N/A
b. Consistent with the adopted comprehensive plan?			
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO	YES	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
b. Are public transportation service(s) available at or near the site of the proposed action?			
c. Are any pedestrian accommodations or bicycle routes available on or near site of the proposed action?			
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____	NO	YES	
10. Will the proposed action connect to an existing public/private water supply? [If Yes, does the existing system have capacity to provide service? <input type="checkbox"/> NO <input type="checkbox"/> YES] If No, describe method for providing potable water: _____	NO	YES	
11. Will the proposed action connect to existing wastewater utilities? [If Yes, does the existing system have capacity to provide service? <input type="checkbox"/> NO <input type="checkbox"/> YES] If No, describe method for providing wastewater treatment: _____	NO	YES	
12. a. Does the site contain a structure that is listed on either the State or National Register of Historic Places?	NO	YES	
b. Is the proposed action located in an archeological sensitive area?			
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____			
14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban			
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES	
16. Is the project site located in the 100 year flood plain?	NO	YES	
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, a. Will storm water discharges flow to adjacent properties? <input type="checkbox"/> NO <input type="checkbox"/> YES b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe: _____ <input type="checkbox"/> NO <input type="checkbox"/> YES	NO	YES	

18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____ _____	NO	YES
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____	NO	YES
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____	NO	YES
I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE		
Applicant/sponsor name: _____		Date: _____
Signature: _____		

Part 2 - Impact Assessment. The Lead Agency is responsible for the completion of Part 2. Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?		
2. Will the proposed action result in a change in the use or intensity of use of land?		
3. Will the proposed action impair the character or quality of the existing community?		
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?		
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?		
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?		
7. Will the proposed action impact existing: a. public / private water supplies? b. public / private wastewater treatment utilities?		
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?		
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?		

	No, or small impact may occur	Moderate to large impact may occur
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?		
11. Will the proposed action create a hazard to environmental resources or human health?		

Part 3 - Determination of significance. The Lead Agency is responsible for the completion of Part 3. For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

<input type="checkbox"/> Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.	
<input type="checkbox"/> Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.	
_____	_____
Name of Lead Agency	Date
_____	_____
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
_____	_____
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)