



# *Village of Harriman*

1 Church Street

Harriman, New York 10926

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The Village of Harriman is seeking candidates to fill vacancies for the following Boards:

- **Planning Board (1 alternate member)**
- **Zoning Board of Appeals (1 member & 1 alternate member)**

## **Role & Responsibilities of the Planning Board**

Planning Board members are appointed by the Village Board of Trustees and are responsible for the formulation of Village policies regarding land use, zoning, and development. The Board processes all applications for subdivisions, site plans, minor site plans and change of use; and reviews cases to ensure a proposed project meets all the code requirements and is within the character of the area in the Village. Members serve five (5) year terms. A chair is appointed from the members for a one (1) year term. The Planning Board meets on the third Monday of every month at the Village Hall, 12 Church Street at 7:30pm. The Board utilizes a Legal Counsel Attorney for all legal issues, advise, and consultation to the Board. As well as an Engineering consultant to assist the Board with all technical reviews and advise.

*Interested applicants must reside in the Village of Harriman and should provide a letter of interest with qualifications to the Village Clerk Jane Leake, 1 Church Street, Harriman NY, or email [VillageClerk@villageofharriman.org](mailto:VillageClerk@villageofharriman.org)*

## **Role & Responsibilities of the Zoning Board of Appeals**

Zoning Board of Appeals (ZBA) members are appointed by the Village Board of Trustees. The primary function and purpose of the Zoning Board of Appeals is to hear and decide appeals from decisions of those officials charged with the administration and enforcement of the zoning ordinance or local law. The ZBA may grant *Area Variances* that provide relief from the area, bulk, dimensional requirements of the Zoning Code and *Use Variances* that provide for relief from the permitted uses enumerated in the Village Zoning Code. The ZBA also acts as an interpreter of the ordinance and makes judgments on its meaning on specific cases. Members serve five (5) year terms. A chair is appointed from the members for a one (1) year term. The ZBA meets on the first Wednesday of every month at the Village Hall, 12 Church Street at 7:30pm. The Board utilizes a Legal Counsel Attorney for all legal issues, advise, and consultation to the Board.

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