



Village of Harriman

1 Church Street
Harriman, New York 10926
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VILLAGE BOARD MEETING October 10, 2023

7:00 PM – AUDIT BILLS

7:30 PM – REGULAR MEETING

AGENDA

- 1. ROLL CALL - Pledge of Allegiance**
- 2. APPROVAL OF MINUTES – September 12, 2023**
- 3. INFORMATIONAL ITEMS**
- 4. DEPARTMENT REPORTS**
- 5. NEW HIRE – Full-time Police Officer**
- 6. JUSTICE COURT CLERK – New Hourly Rate**
- 7. STANDARD WORKDAY – Justice Schonberg**
- 8. HALLOWEEN CURFEW**
- 9. WATER SHUTOFF'S**
- 10. JUSTICE COURT ANALYSIS OF ACCOUNTS**
- 11. BUDGET TRANSFERS AND ADJUSTMENTS**
- 12. ATTORNEY COMMENT**
- 13. PUBLIC COMMENT**
- 14. EXECUTIVE SESSION – Attorney Client Privilege**

UPCOMING MEETING DATES:

PLANNING BOARD MEETING:	October 16, 2023
ZONING BOARD OF APPEALS MEETING:	November 1, 2023
VILLAGE BOARD MEETING:	November 14, 2023

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7:00 PM – AUDIT BILLS
7:30 PM – REGULAR MEETING

REGULAR MEETING:

ROLL CALL

Mayor Lou Medina, Deputy Mayor Carol Schneider, Trustee Wayne Mitchell, Trustee Bruce Chichester, Trustee Sandra Daly, Village Attorney David Darwin, Village Clerk Jane Leake, Chief Pat Tenaglia

ALSO, PRESENT – Planning Board Chairperson and Historian Irma Escallier

The Mayor asked everyone to stand for the Pledge of Allegiance and remain standing for a moment of silence for the innocent residents in Israel and Gaza.

APPROVAL OF MINUTES

Mayor asked if there are any changes or revisions to the minutes of September 12, 2023, Regular Board Meeting?

MOTION was made by Trustee Chichester to accept the minutes of September 12, 2023, Regular Board Meeting.

SECOND was made by Trustee Daly

AYE: Trustee Chichester
Trustee Mitchell
Deputy Mayor Schneider
Trustee Daly

INFORMATIONAL ITEMS

This evening's bills were audited:

General Fund	\$ 69,486.37
Water Fund	\$ 32,781.21
Trust & Agency	\$ 729.96
Engineering Fees	\$ 7,684.55
Capital Project	\$ 36,362.39

- Up Coming Meeting Dates:
Planning Board – October 16, 2023
Zoning Board of Appeals – November 1, 2023
Village Board – November 14, 2023
- Village Office hours are 8am – 4pm and by appointment from 7:00 am to 8:00 am. Phone numbers and contact information can be found on the villageofharriman.org website.
- A drop box is also available outside the Village Hall entrance for dropping off water payments for the Water Dept., or fines and tickets to be dropped off outside of normal business hours. We ask that you not leave any cash payments in the lock box.
- Residents and the public can sign up on the Village website to receive email alerts about Village information, community events, and information regarding water billing dates.
- Brush Pick up continues - we ask that you place brush, untied, at the edge of your property with the butt end facing out. Please do not place on the street and we do not accept grass clippings.

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- The Village's Annual New Hat and Glove Drive has kicked off. We ask that anyone wishing to donate new winter hats and gloves, please drop them off at the Village Hall during the day between 7am and 4pm or at the Police Station after hours. We will be accepting donations until December 8th and will work with local groups to ensure they get to people in need.
- The Halloween Trunk or Treat will be held on Saturday, October 21st 6pm-8pm at the Town of Monroe O&R Park.
- New Village Hall and Police Station Update – the construction is on schedule, with the pad poured this week. The DPW also completed the water main taping and water service line into the new buildings mechanical room. An old stone storm drain that was discovered under the footings and pad location was filled with flowable concrete and redirected until the new storm water drainage will be graded and installed. So far everything is on schedule and proceeding well.
- Board Member Information Items: None

Agenda Revision: Replace Item 11 with Water Department Training Request – being there are no Budget Transfers or Adjustments

DEPARTMENT REPORTS

Treasurer Report – see attached report

DPW – see attached report

Police Department – see attached report - Funds \$15.00

Water Account Adjustments – see attached report

Court Reports – see attached report – September – \$21,717.00

State Report - August - \$23,101.03 Village receives \$17,470.00.

Building Department – see attached report

\$ 1931.99	5 Building Permits
500.00	5 Building Permit Extensions
<u>300.00</u>	2 Violation Searches
\$ 2,731.99	

NEW HIRE – FT POLICE OFFICER

Mayor stated the Board has received a request from Chief Tenaglia to hire a new FT Police Officer, Micheal Martinez effective October 11, 2023 at a salary of \$98,223.00. Mayor read memo.

MOTION was made by Trustee Mitchell to approve hiring FT Police Officer Michael Martinez effective October 11, 2023 at the current full time Police Officer Collective Bargaining Agreement step of \$98,223.00.

SECOND was made by Trustee Chichester

AYE: Trustee Chichester
Trustee Mitchell
Deputy Mayor Schneider
Trustee Daly

NAY:
NONE

JUSTICE COURT CLERK – New Hourly Rate

Mayor stated Justice Court Clerk, Taylor Mosher has completed six months of employment in the Village Court and has done an excellent job running the Department, Court Operations and proceedings. Justice Schonberg has expressed his pleasure with her work, experience and competencies. I would therefore like to make a recommendation to increase her hourly rate from \$24.00 to \$25.00 per hour effective October 12, 2023. Justice Schonberg is also in agreement with this increase.

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MOTION was made by Deputy Mayor Schneider to approve the new hourly rate for the Justice Court Clerk, Taylor Mosher from \$24.00 to \$25.00 per hour effective October 12, 2023.

SECOND was made by Trustee Daly

AYE: Trustee Chichester
Trustee Mitchell
Trustee Daly
Deputy Mayor Schneider

NAY: NONE

STANDARD WORKDAY RESOLUTION – Justice Schonberg

Mayor stated this is for establishing and recording the Standard Workday for Elected Officials to the New York State and Local Employees Retirement System. This is required by the State to be done for Justice Bruce Schonberg who was elected as a new Village Justice this year.

MOTION was made by Mayor Medina to approve for the Village Treasurer to report the days worked to the NYS Local Employees Retirement System based on the Certification Record of Activities submitted by Justice Bruce Schonberg to the Clerk and that has been distributed to the Board.

SECOND was made by Trustee Chichester

AYE: Trustee Chichester
Trustee Mitchell
Trustee Daly
Deputy Mayor Schneider

NAY: NONE

HALLOWEEN CURFEW

Mayor stated this is just a reminder of the Halloween Curfew for this year. Section 92 of the Village Code states that October 30th and October 31st from 8pm-6am ending on November 1st at 6am minors (under 18) cannot be out on the streets unless accompanied by a parent, guardian, or an adult.

WATER SHUTOFF'S

Mayor stated the Board received the shut off list from the Water Department.

MOTION was made by Deputy Mayor Schneider to authorize water shut offs for Thursday, October 12, 2023 on nonpayment of delinquent accounts.

SECOND was made by Trustee Mitchell

AYE: Trustee Chichester
Trustee Mitchell
Trustee Daly
Deputy Mayor Schneider

NAY: NONE

JUSTICE COURT ANALYSIS OF ACCOUNTS

Mayor stated the Board has received from the Treasurer the Village of Harriman Justice Court Analysis of checking accounts from June 1, 2022 to May 31, 2023. Mayor read the Treasurer's memo dated October 4, 2023.

MOTION was made by Trustee Chichester to accept the complete Accounting of the Village of Harriman Justice Court for the fiscal year June 1, 2022 – May 31, 2023.

SECOND was made by Trustee Daly

AYE: Trustee Daly
Trustee Mitchell
Trustee Chichester
Deputy Mayor Schneider

NAY: NONE

WATER DEPARTMENT TRAINING REQUEST

Mayor stated this request is from the Water Department for Chris Wendt and Nick Torres to attend the Hudson Valley Water Works Conference on November 9th from 8:30am – 2:30pm at \$50.00 each.

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MOTION was made by Trustee Daly to approve Chris Wendt and Nick Torres to attend the Hudson Valley Water Works Conference on November 9th at \$50.00 per attendee.

SECOND was made by Deputy Mayor Schneider

AYE:	Trustee Chichester	NAY:	
	Trustee Mitchell		NONE
	Trustee Daly		
	Deputy Mayor Schneider		

ATTORNEY COMMENT

Attorney Dave Darwin stated just an update on the Village View Estates. The Board will recall this is a 28-29 lot proposed subdivision in the Village of Harriman. The access into the subdivision will be through a road to be constructed which will be a Town of Monroe Road and the Developer asked for an Intermunicipal Agreement between the Town and the Village for respect to the operation and maintenance of the road. This Board had expressed the preference that the maintenance obligation of the Village be limited to snow removal, snow plowing, sand, salting and so forth. So, I drafted an Agreement accordingly and sent it to the Town Attorney. He accepted all of the provisions with one minor exception. There was one small change that he proposed that I agreed with. It made sense. I passed it along to the Mayor today for his review and the Boards review. If the Agreement is acceptable to the Board, then I imagine at the next meeting it will be on the agenda to authorize the Mayor to execute that Agreement.

Mayor replied I will distribute it to the Board.

PUBLIC COMMENT - None

MOTION was made by Trustee Chichester to Enter into Executive Session for Attorney Client Privilege discussion.

SECOND by Trustee Daly

ALL IN FAVOR

At this time, the Village Clerk was excused from the meeting.

The following was given by Mayor Medina:

Executive Session with David Darwin, Esq.

MOTION was made by Trustee Daly to adjourn Executive Session and return to Regular Meeting.

SECOND was made by Trustee Mitchell

MOTION was made by Deputy Mayor Schneider to adjourn the Regular meeting at 8:15pm.

SECOND was made by Trustee Chichester

ALL IN FAVOR

Respectfully submitted by: _____
Jane Leake, Village Clerk