

**VILLAGE BOARD MEETING
NOVEMBER 12, 2019**

6:30PM – AUDIT BILLS
6:45PM – EXECUTIVE SESSION
7:20PM – PUBLIC HEARING – Accessory Apartments
7:30PM – REGULAR MEETING

AGENDA

- 1. ROLL CALL – PLEDGE OF ALLEGIANCE**
- 2. APPROVAL OF MINUTES – October 8, 2019**
- 3. INFORMATIONAL ITEMS**
- 4. DEPARTMENT REPORTS**
- 5. AUDITORS REPORT**
- 6. REQUESTS - WATER ACCOUNTS a) 753 b) 149**
- 7. VERIZON WIRELESS – Land Use Determination Form**
- 8. PROBATION COMPLETION - Pascullo**
- 9. LOCAL LAW – Accessory Apartments**
- 10. DPW REQUESTS - Sanders**
- 11. UNPAID VILLAGE TAXES**
- 12. RESIGNATION LETTER - Stanise**
- 13. IMA – ORANGE COUNTY – Police Radius**
- 14. BUDGET TRANSFERS - Adjustments**
- 15. ATTORNEY REPORT**
- 16. PUBLIC COMMENTS**
- 17. MOTION TO ENTER EXECUTIVE SESSION – ATTORNEY CLIENT PRIVILEGE**

UPCOMING MEETING DATES:

ZONING BOARD OF APPEALS MEETING:	DECEMBER 04, 2019
PLANNING BOARD MEETING:	NOVEMBER 18, 2019
VILLAGE BOARD MEETING:	DECEMBER 10, 2019

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**6:30pm – Audit Bills
6:45pm – Executive Session
7:25pm – Public Hearing – Accessory Apartments (continued)
7:30pm – Regular Meeting**

6:30pm Executive Session

MOTION was made by Trustee Farrell to Enter Executive Session with Village Auditor.

SECOND was made by Trustee Daly

ALL IN FAVOR

MOTION was made by Trustee Medina to adjourn Executive Session and return to Regular Meeting at 7:15pm.

SECOND was made by Trustee Chichester

ALL IN FAVOR

PUBLIC HEARINGS:

Mayor stated we will reopen the Public Hearing on the proposed Local Law of 2019 amending Articles 7 and 8 of Chapter 140 of the Code of the Village of Harriman. This is in regard to Accessory Apartments. There were no comments at the last meeting and due to the fact that the Planning Board Attorney, Village Attorney and the Building Inspector have submitted numerous comments we are going to scrap this version of the Local Law. We will come back with a new version incorporating their comments and due to the fact that there are significant changes we would have to schedule a new Public Hearing for this which we will possibly set at the next Board Meeting for January. The new proposed Local Law will be submitted to the Planning Board for their review and comments also.

MOTION was made by Trustee Farrell to close the Public Hearing.

SECOND was by Trustee Chichester

AYE: Trustee Farrell
Trustee Daly
Trustee Medina
Trustee Chichester

NAY:
NONE

REGULAR MEETING

ROLL CALL

Mayor Stephen Welle, Deputy Mayor Colleen Farrell, Trustee G. Bruce Chichester, Trustee Sandra Daly, Trustee Lou Medina, John Hager, Building Inspector, Village Clerk Jane Leake, Village Attorney, Dave Darwin

ABSENT: Chief Henderson

The Mayor asked everyone to stand for the Pledge of Allegiance.

APPROVAL OF MINUTES

Mayor asked if there are any changes or corrections to the minutes of October 8, 2019 Regular Board Meeting?

MOTION was made by Trustee Chichester to accept the minutes of October 8, 2019 Regular Board Meeting.

SECOND was made by Trustee Farrell

AYE: Trustee Farrell
Trustee Daly
Trustee Medina
Trustee Chichester

NAY:
NONE

AUDITORS REPORT

Justin Wood, Nugent and Haeussler stated we were here in July and then again in early September to perform an audit of the Village's books and records. I would like to thank Steve, Marie (Treasurer), Barbara (Clerk) and Jane for providing us the information and being a pleasure to work with and making the audit go very smoothly. We have been able to give the Village a reduction in the cost, due to the fact that everybody did such a great job and things went to smooth, specifically Marie. I worked very closely with Marie and for a lack of a better word, I bothered Marie a lot and she was excellent in providing the information. She really had everything in great shape and a great job. I was really impressed with the job Marie does here. Without further due, I just wanted to say we gave the report what we call an unmodified opinion or a clean opinion which is the highest level of insurance we can give for our Government Financial Statements and the Village is in great financial shape. They stayed well within their budget and their Fund Balance is in excellent shape, along with the Water Fund and the current state of the Capital Project Fund.

INFORMATIONAL ITEMS:

This evening's bills were audited:

Trust & Agency	\$ 1,011.04
General Fund	\$ 169,625.58
Water Fund	\$ 70,084.45

Upcoming Meeting Dates:

Zoning Board of Appeals – December 4, 2019
Planning Board – November 18, 2019
Village Board – December 10, 2019

- Village is still picking up brush on a weekly basis. Ask that you put it at the edge of your property, not in the street.
- Village is picking up leaves. Loose only. We do not pick up bagged leaves. We ask that you put them at the edge of the property not on the sidewalk or in the street.
- Effective November 1st through April 1st there is no on street parking from 11pm to 6am or any time when there is 2" of snow or more until the streets are clear.
- On October 10th I attended a Shared Services Meeting. This is one of the mandates from our Governor a couple of years ago. One positive that has come out of it is a new radio system, which will be implemented shortly. It will enable all Emergency Services to communicate using one radio system rather than relaying messages. If the Shared Services works, the way they say it is going too we actually will get a matching check for what we save in the first year.
- There is an email that can be sent to Harriman Water Customers reminding you when bills are coming out, what dates they will be late, etc. If anyone is interested sign up in the Village Clerks Office.
- The Town of Monroe Composting Facility will be opened through Saturday, November 30th. It is opened Wednesdays and Saturdays from 8am – 2pm. They will accept leaves and brush. No grass clippings, logs or other wood will be accepted.
- Monroe Joint Fire District Election will be held Tuesday, December 10th from 3pm – 9pm at the District Offices which is 406 North Main Street in Monroe. They will be electing one Fire District Commissioner for a five-year term.

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- Village of Harriman Winter Hat and Glove Drive is commencing. We will be collecting new hats and gloves for children and adults in the Community. We will be collecting them through December 9th. They can be dropped off at the Village Hall or out of hours at the Police Station.
- On 2 Maple Avenue we had the Asbestos Inspection done. They are promising the report will be to us by the end of this week. Hopefully we will be in a position to go out to bid to have the asbestos removed and the demolition of the building.
- Garbage pick-up in the Town of Monroe for Thanksgiving week. Instead of pick up on Thursday it will on Friday, everything else remains the same. The Town of Woodbury portion there is no change that week.
- Due to numerous delays we did finally get the road resurfacing done that we were doing this year. We sent out numerous notifications to the residents due to the fact that there was no parking going to be allowed on the streets while the work was being done. Those roads have been completed.
- Met with the Police Chief for the Thanksgiving weekend Traffic Meeting at the Woodbury Commons with all of the Emergency Service Providers and between the State Police and the DOT the best advice is to stay away from there that weekend because they don't know what to expect this year.

ADDITION:

10a) DPW Training Request

- I attended the Veterans Day Service in the Village yesterday and it was nice to have Supervisor Cardone from Monroe here, the County Legislator of Monroe Pete Tuohy along with a couple of Village Board Members from Monroe. They did a very nice job.

DEPARTMENT REPORTS

Treasurer Report – see attached report

DPW – see attached report - Water Billing Total \$398,100.69

Police Department – see attached report

Water Account Adjustments – see attached report

Court Reports – see attached reports September \$17,163.00 - \$12,320.00 remains with Village

Building Department – see attached report

\$ 1,563.00	Building Permits
\$ 600.00	Violation Searches
\$ 300.00	Periodic Inspection Fees
\$ 2,463.00	TOTAL

WATER ACCOUNTS

Account – 753 – Waiver

LACK OF MOTION - Denied

Account 149 – relief on bill due to leak

MOTION was made by Trustee Farrell to approve reducing the bill to the lowest rate amount with a reduction of \$29.70 on bill.

SECOND was made by Trustee Medina

AYE: Trustee Farrell

Trustee Daly - Abstained

Trustee Medina

Trustee Chichester

NAY:

NONE

VERIZON WIRELESS

Mayor stated Verizon Wireless has been trying for quite some time to put a mini cell tower at our water tank site on Barr Lane and they have to appear before the Town of Monroe Planning Board and in order for them to do that the Town is requiring that the Village sign off on the fact that we know that someone is applying to do something on our property. It is not obligating us to anything.

MOTION was made by Trustee Daly to approve the Mayor signing the Land Use Determination Form for Verizon Wireless.

SECOND was made by Trustee Chichester

AYE: Trustee Farrell
Trustee Daly
Trustee Medina
Trustee Chichester

NAY:
NONE

PROBATION COMPLETION

Mayor stated on Matt Pascullo his probation period ended in August according to Orange County Human Resources.

MOTION was made by Trustee Farrell to approve completing Matt Pascullo's probation period.

SECOND was made by Trustee Chichester

AYE: Trustee Farrell
Trustee Daly
Trustee Medina
Trustee Chichester

NAY:
NONE

Mayor continued there is no issue at all with completing his probation. He has been a very good employee.

LOCAL LAW

Mayor stated Local Law on Accessory Apartment we continued the Public Hearing tonight and closed it, due to numerous comments from the Village Attorney, Building Inspector and the Planning Board Attorney. It is in the process of being reworked due to substantial changes. We will schedule a new Public Hearing on it probably in January. The original one was scrapped and started over.

DPW REQUESTS

Mayor stated the DPW is requesting that we surplus a 2-yard Swenson Material Spreader. It is in non-working condition. It has a new clutch, but a bad engine. I suggest we sell it on Auction International with a closing bid date of December 9th.

MOTION was made by Trustee Chichester to approve selling a 2-yard Swenson Material Spreader on Auction International with a closing date of December 9th.

SECOND was made by Trustee Daly

AYE: Trustee Farrell
Trustee Daly
Trustee Medina
Trustee Chichester

NAY:
NONE

Mayor continued they are looking to buy a 4-yard Swenson Material Spreader for \$6,500.00 installed and that is the State bid price.

MOTION was made by Trustee Chichester to approve purchasing a 4-yard Swenson Material Spreader for \$6,500.00 installed.

SECOND was made by Trustee Medina

AYE: Trustee Farrell
Trustee Daly
Trustee Medina
Trustee Chichester

NAY:
NONE

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Mayor continued we received a request for two employees to attend the Hudson Valley Water Works Laboratory Course, November 13th in the Town of Wallkill at a cost of \$30.00 each.

MOTION was made by Trustee Daly to approve two employees to attend the Hudson Valley Water Works Course on November 13th at \$30.00 each.

SECOND was made by Trustee Medina

AYE: Trustee Farrell
Trustee Daly
Trustee Medina
Trustee Chichester

NAY:
NONE

UNPAID VILLAGE TAXES

Mayor stated unpaid Village Taxes have to be sent to the County for relieving on the County tax bill. On the Monroe side is \$32,081.29 in unpaid taxes and on the Woodbury, side is \$67,935.97 unpaid.

MOTION was made by Trustee Daly to approve signing the unpaid Village taxes in the amounts of \$32,081.29 and \$67,935.97 and being sent to the County for relieving.

SECOND was made by Trustee Chichester

AYE: Trustee Farrell
Trustee Daly
Trustee Medina
Trustee Chichester

NAY:
NONE

RESIGNATION LETTER

Mayor stated we received a letter from Marty Stanise that after 15 years he will be resigning from the Planning Board so he can travel more. I really appreciated Marty's time on the Board. He will be missed.

MOTION was made by Trustee Chichester sadly accepted Marty Stanise's resignation from the Planning Board.

SECOND was made by Trustee Farrell

AYE: Trustee Farrell
Trustee Daly
Trustee Medina
Trustee Chichester

NAY:
NONE

IMA – ORANGE COUNTY

Mayor stated as I discussed before with these new radios through the County, there is an Inter-Municipal Agreement. Attorney Darwin is satisfied with the Agreement at this time.

MOTION was made by Trustee Medina to authorize the Mayor to sign the Inter-Municipal Agreement.

SECOND was made by Trustee Chichester

AYE: Trustee Farrell
Trustee Daly
Trustee Medina
Trustee Chichester

NAY:
NONE

BUDGET ADJUSTMENTS/TRANSFERS

Mayor stated we have Budget Adjustments and Transfers in a memo from the Treasurer dated November the 8th.

MOTION was made by Trustee Chichester to approve the Treasurers Budget Adjustments and Transfers in a memo dated November 8th.

SECOND was made by Trustee Daly

AYE: Trustee Farrell
Trustee Daly
Trustee Medina
Trustee Chichester

NAY:
NONE

ATTORNEY REPORT

Mayor stated we have a couple of things: one regarding the Memorandum of Lease Agreement and the other is for Verizon Wireless. Those are to be signed now?

Attorney Darwin replied the Memorandum of Understanding, which is a summary of the Lease, that is non-binding and subject to a formal Lease Agreement, which can be signed now. That would be for Verizon to present to the Monroe Planning Board, so they have some basis understanding of what the agreement is going to be and what the project consists of. The other one doesn't have to be signed now. It is a Memorandum of Lease which is what will be recorded after the Lease is signed. It wouldn't be recorded until after the Lease is signed.

Mayor stated we need authorization to sign the Memorandum of Agreement to lease the space and we can hold back on the other one until they get their approvals from the Town.

MOTION was made by Trustee Chichester to authorize signing the Memorandum of Agreement.

SECOND was made by Trustee Medina

AYE: Trustee Farrell
Trustee Daly
Trustee Medina
Trustee Chichester

NAY:
NONE

Trustee Medina asked do you know what the fixed lease amount is?

Mayor replied \$6,000.00 a year.

Mayor asked on the South Main Street Subdivision I have the papers here which need to be filed with the County?

Attorney Darwin replied yes.

Mayor stated one thing I forgot to bring up in Information Items was that this Thursday the County is supposed to be having delivered the material for the retaining wall for the walkway for the Heritage Trail. They had more surveying done down there and there are stakes in the ground and they are going to build a retaining wall to create enough space to have a sidewalk along River Road from where the parking area is going to be to the old railroad bridge.

PUBLIC COMMENT

Jim Kelly – Oxford Lane – At the intersection of River Road and Main Street we had these bushes cut back so people coming out of River Road can see cars coming down. That is private property, so I know you have to get permission to cut that, but they are blocking the vision of the cars.

Mayor replied I will ask the DPW to stop there.

Mr. Kelly replied thank you. On the stadium lighting, I just came down tonight and the lights are brighter than ever. I thought they were fixed.

Mayor asked the Building Inspector if you get a chance can you take a look on your way out?

John replied I will take a second look. I looked earlier tonight, and I think what has happened is that the leaves have dropped. They have been adjusted back before the leaves have dropped and I had mentioned to the personnel that were working on that and said we will have to get another look at that after the leaves drop and see if there needs adjustment again. So, they will be expecting that it needs to be adjusted again. I will look on my way out, but I did look earlier, and I have a similar opinion. I think it can be adjusted yet again to minimize it a little more and I do think they will cooperate.

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Mr. Kelly commented the DPW has done a great job with the leaves. It has been a tough year for leaves all over the place and those guys are out there picking them up and raking what the machine is blowing away and they are doing a good job.

Mayor replied thank you.

Mr. Kelly stated for some reason this year has been a lot all at once.

Mayor responded it all came at once and they did a great job and I will let them know but thank you.

MOTION was made by Trustee Chichester to Enter into Executive Session for Attorney Client Privilege items.

SECOND was made by Trustee Medina

AYE: Trustee Farrell

Trustee Daly

Trustee Medina

Trustee Chichester

NAY:

NONE

At this time the Village Clerk was excused from the meeting.

The following was given by Mayor Welle:

Executive Session with David Darwin, Esq.

MOTION was made by Trustee Chichester to adjourn Executive Session and return to Regular Meeting.

SECOND was made by Trustee Daly

ALL IN FAVOR

MOTION was made by Trustee Medina to adopt the No Knock/No Solicitation Registry Registration Application.

SECOND was made by Trustee Daly

ALL IN FAVOR

MOTION was made by Deputy Mayor Farrell to adjourn Regular meeting at 9:10pm.

SECOND was made by Trustee Chichester

ALL IN FAVOR

Respectfully submitted by: _____
Jane Leake, Village Clerk