



Village of Harriman

1 Church Street
Harriman, New York 10926
TEL: (845) 783-4421

VILLAGE BOARD MEETING March 11, 2025

**7:00PM – AUDIT BILLS
7:30PM – REGULAR MEETING**

AGENDA

- 1. ROLL CALL – PLEDGE OF ALLEGIANCE**
- 2. APPROVAL OF MINUTES – February 11, 2025 & February 18th & March 4 Budget**
- 3. INFORMATIONAL ITEMS**
- 4. DEPARTMENT REPORTS**
- 5. WATER ACCOUNT REQUEST – Acct 787**
- 6. SURPLUS REQUEST - PD**
- 7. MONROE WOODBURY LITTLE LEAGUE BALLFIELDS REQUEST**
- 8. OC SMASH BALLFIELDS REQUEST**
- 9. 37 SOUTH MAIN STREET – Water Request**
- 10. BUILDING INSPECTOR REQUEST – Membership Dues**
- 11. BUILDING INSPECTOR REQUEST – Training**
- 12. BUILDING DEPARTMENT FEES**
- 13. NORFOLK SOUTHERN APPLICATION**
- 13a. WELL GAUGING & SURVEYING ACCESS AGREEMENT**
- 14. SCHEDULE PUBLIC HEARING 2025-2026 Budget**
- 12. BUDGET TRANSFERS**
- 13. ATTORNEY COMMENT**
- 14. PUBLIC COMMENT**
- 15. POSSIBLE MOTION TO ENTER INTO EXECUTIVE SESSION**

UPCOMING MEETING DATES:

BUDGET WORKSHOP:	March 12, 2025
PLANNING BOARD MEETING:	March 17, 2025
ZONING BOARD OF APPEALS MEETING:	April 02, 2025
REORGANIZATIONAL MEETING:	April 07, 2025
VILLAGE BOARD MEETING:	April 08, 2025

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7:00pm – Audit Bills
7:30pm – Regular Meeting

REGULAR MEETING

ROLL CALL: Mayor G. Bruce Chichester, Deputy Mayor Wayne Mitchell, Trustee Carol Schneider, Trustee Golam Sarker, Village Clerk Jane Leake, Attorney Ben Gailey

ABSENT Trustee Reyna Sandoval

The Mayor asked everyone to stand for the Pledge of Allegiance.

APPROVAL OF MINUTES

Mayor asked if there are any changes or corrections to the minutes of February 11, 2025?

MOTION was made by Deputy Mayor Mitchell to accept the minutes of February 11, 2025.

SECOND was made by Trustee Sarker

ALL IN FAVOR

Mayor asked if there are any changes or corrections to the budget minutes of February 18, 2025?

MOTION was made by Deputy Mayor Mitchell to accept the budget minutes of February 18, 2025.

SECOND was made by Trustee Sarker

ALL IN FAVOR

Mayor asked if there are any changes or corrections to the budget minutes of March 4, 2025?

MOTION was made by Trustee Schneider to accept the budget minutes of March 4, 2025.

SECOND was made by Trustee Sarker

ALL IN FAVOR

INFORMATIONAL ITEM

This evening's bills were audited: 2024/2025

General Fund	\$ 219,060.77
Water Fund	\$ 47,117.90
Trust & Agency	\$,581.98
Engineering Fees	\$ 11,764.10
Capital Projects	\$ 104,370.28

- Up Coming Meeting Dates:
 - Budget Workshop – March 12, 2025
 - Planning Board – March 17, 2025
 - Zoning Board of Appeals – April 02, 2025
 - Reorganizational – April 7, 2025
 - Village Board – April 08, 2025
- Village Office hours are 8am to 4pm and by appointment from 7:00 am to 8:00 am. Phone numbers and contact information can be found on the villageofharriman.org website.
- A drop box is available in the vestibule of the new Village Hall entrance for dropping off water payments for the Water Department or fines and tickets to be dropped off outside normal business hours. We ask that you do not leave any cash payments in the lock box.

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- Residents and the public can sign up on the Village website to receive email alerts about Village information, community events, and information regarding water bill dates.
- The Village Election will be held on Tuesday, March 18, 2025. Polls are open from Noon to 9pm, here at Village Hall.
- The Annual Clean Sweep will take place on Saturday April 26, 2025. Details are on the Village website. I would like to make everyone aware that Saint Anastasia was not available for the start of Clean Sweep this year. Therefore the starting location will be at Monroe Town Hall.
- Reminder there is no on street overnight parking from November 1st through April 1st from 11pm to 6am and there is no parking on the street during any snow events until the snow has been totally removed from the roads.
- Mandatory Water Restrictions are still in effect. Residents are prohibited from washing their automobiles, equipment or performing any other high volume water usage.
- The Village will once again host a Spring Community Drive. The Drive is supported by an organization called Rily's Parade. Rily's Parade is an organization that helps support families that are staying at the Ronald McDonald House of the Greater Hudson Valley while their child is fighting in the NICU. They support the families by providing them with care packages. We will be collecting travel size toiletries. We will be running this Community Drive from April 1st through April 30th. Any questions please call Village Hall.

DEPARTMENT REPORTS

Treasurer Report – see attached report

DPW – see attached report

Police Department – see attached report – Funds \$30.00

Water Account Adjustments – see attached report

Court Reports – see attached report February 2025 - \$5,922.00

NYS January 2025 - \$9,929.00 Village Receives - \$7,185.00

Building Department – see attached report

\$ 2,524.20 11 Building Permits

\$ 250.00 1 Violation Search

\$ 2,990.00

MOTION by Deputy Mayor Mitchell to accept reports.

SECONDED by Trustee Schneider

ALL IN FAVOR

WATER ACCOUNT REQUESTS

Account 787 – Penalty Waiver Requests

MOTION was made by Trustee Schneider to approve 1x penalty waivers on Account 787.

SECOND was made by Deputy Mayor Mitchell

ALL IN FAVOR

SURPLUS REQUEST – Police Department

Mayor read memo. The chief is requesting Unit 371 be surplus and put up for auction.

MOTION was made by Deputy Mayor Mitchell to approve vehicle Unit 371 surplus and authorize the Treasurer to post the vehicle to Auction International.

SECOND was made by Trustee Schneider

ALL IN FAVOR

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Mayor stated Items 7 and 8 we thank Trustee Schneider for reaching out and getting this information to us.

MONROE WOODBURY LITTLE LEAGUE BALLFIELDS REQUEST

Mayor stated we received a letter from MWLL requesting the same schedule they have used in the past years for Mary Harriman Ballfields. We have received the Certificates of Liability Insurance.

MOTION was made by Trustee Schneider to approve the MWLL Ballfield request.

SECONDED was made by Trustee Sarker

ALL IN FAVOR

OC SMASH BALLFIELDS REQUEST

Mayor stated we received a request from the OC Smash Travel Team for use of the Mary Harriman Park Ballfields, with the same schedule as last year. There are no conflicts with the MWLL request and we have received the Certificate of Liability Insurance and fees.

MOTION was made by Trustee Schneider to approve the OC Smash Travel Team Ballfield request.

SECONDED was made by Trustee Sarker

ALL IN FAVOR

Trustee Schneider stated I spoke with both Orange County Smash and Monroe Woodbury Little League, and they have worked out a mutual schedule amongst themselves in using the Ballfields. MWLL will supply the clay for the fields, as they have in the past. The DPW Superintendent will contact them and as always, they will provide the clay, and we provide the truck for picking it up.

37 SOUTH MAIN STREET – Water Request

Mayor stated we received a request from the Developer of 37 South Main Street, requesting to tap into our Water Distribution System to serve a single-family dwelling.

MOTION was made by Deputy Mayor Mitchell to approve 37 South Main Street tapping into the Village's Water Distribution System for a single-family dwelling.

SECONDED was made by Trustee Schneider

ALL IN FAVOR

BUILDING INSPECTOR REQUEST – Membership Dues

Mayor stated this is membership dues for the Building Inspector.

MOTION was made by Deputy Mayor Mitchell to approve the membership dues stated in the Building Inspector's memo dated February 21, 2025.

SECONDED was made by Trustee Schneider

ALL IN FAVOR

BUILDING INSPECTOR REQUEST - Training

Mayor stated this is a request for training for the Building Inspector.

MOTION was made by Deputy Mayor Mitchell to approve the Building Inspector Training request to attend the NYSBOC seminar being held from May 6, 2025, through May 8, 2025 at a cost of \$300.00.

SECONDED was made by Trustee Sarker

ALL IN FAVOR

Conversation on training request.

BUILDING DEPARTMENT FEES

Mayor stated the Building Inspector is also requesting the Building Permits be separated into four categories.

MOTION was made by Deputy Mayor Mitchell to approve the Building Inspector's Building Permit fee schedule.

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SECONDED was made by Trustee Sarker

AYE: Deputy Mayor Mitchell
Trustee Sarker

NAYS: Trustee Schneider
Mayor Chichester

Mayor stated I am going to vote no for now and will put it on the next agenda.

NORFOLK SOUTHERN APPLICATION

Attorney Gailey stated you are fine with submitting the application and once that is submitted Norfolk Southern will send us additional information and a proposed agreement.

Mayor stated this application is to clean up the land on Grove Street where the former Railroad Station used to be.

MOTION was made by Trustee Schneider to authorize the Mayor to sign the application with Norfolk Southern.

SECONDED was made by Deputy Mayor Mitchell

ALL IN FAVOR

WELL GAUGING & SURVEYING ACCESS AGREEMENT – Mary Harriman Park

Mayor stated the Board has the License Access Agreement.

Attorney Gailey responded I have reviewed this, and it is essential fine. I am going to request a few revisions from the Attorney for the Consultant, but it doesn't change the substance of the Agreement.

MOTION was made by Trustee Schneider to approve the McFarland-Johnson, Inc Well Gauging & Surveying Access Agreement in authorizing Mayor's signature subject to Attorney approval.

SECONDED was made by Deputy Mayor Mitchell

ALL IN FAVOR

SCHEDULE PUBLIC HEARING 2025-2026 BUDGET

Mayor stated we need to set a public hearing on the 2025-2026 Village of Harriman Budget for April 8, 2025 at 7:25pm

MOTION was made by Deputy Mayor Mitchell to approve scheduling the 2025-2026 Budget Public Hearing for April 8, 2025 at 7:25pm.

SECONDED was made by Trustee Sarker

ALL IN FAVOR

BUDGET TRANSFERS & ADJUSTMENTS

Mayor stated the Board has received from the Village Treasurer Budget Transfers and Adjustments request. Mayor read memo.

MOTION was made by Deputy Mayor Mitchell to approve the Budget Transfers and Adjustments request as outlined in the Treasurer's memo dated March 10, 2025.

SECONDED was made by Trustee Sarker

ALL IN FAVOR

ATTORNEY REPORT

Attorney Gailey stated no comment.

PUBLIC COMMENT –

Building Inspector – Kathy Stegenga asked on the proposal I put in for there were two requests. You only dealt with the one as far as splitting the Building Permits into four categories. You didn't address the second request.

Mayor replied then we will have to move it to the next Board Meeting.

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MOTION was made by Deputy Mayor Mitchell to Enter into Executive Session for Attorney Client Privilege discussions.

SECOND by Trustee Sarker

ALL IN FAVOR

At this time, the Village Clerk was excused from the meeting.

The following was given by Trustee Schneider:

MOTION was made by Deputy Mayor Mitchell to adjourn Executive Session and return to the Regular Meeting

SECOND was made by Trustee Sarker

ALL IN FAVOR

MOTION was made by Trustee Sarker to adjourn Regular meeting at 8:30pm.

SECOND was made by Deputy Mayor Mitchell

ALL IN FAVOR

Respectfully submitted by: _____

Jane Leake, Village Clerk