



Village of Harriman

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Harriman, New York 10926
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VILLAGE BOARD MEETING June 13, 2023

7:00PM – AUDIT BILLS
7:30PM – REGULAR MEETING

AGENDA

- 1. ROLL CALL – PLEDGE OF ALLEGIANCE**
- 2. APPROVAL OF MINUTES – May 9, 2023**
- 3. INFORMATIONAL ITEMS**
- 4. DEPARTMENT REPORTS**
- 5. RESIGNATION – PT Court Clerk**
- 6. WATER DEPT. TRAINING REQUEST**
- 7. WATER ACCOUNT REQUEST a) 846 b)724**
- 8. PARK REQUEST a) Cardona b) Senora-Butler c) Wendt**
- 9. AUTHORIZATION TO SIGN CLG INSURANCE RENEWAL**
- 10. AUTHORIZATION TO SIGN OC CDBG AGREEMENT**
- 11. CDBG RESOLUTION**
- 12. AUTHORIZATION TO SIGN NUGENT & HAEUSSLER AUDITOR SERVICES AGREEMENT**
- 13. ESCROW REFUND REQUEST – Empire Solar Solutions**
- 14. BUDGET TRANSFERS AND ADJUSTMENTS**
- 15. ATTORNEY COMMENT**
- 16. PUBLIC COMMENT**
- 17. POSSIBLE MOTION TO ENTER EXECUTIVE SESSION**

UPCOMING MEETING DATES:

PLANNING BOARD MEETING:	June 26, 2023
ZONING BOARD OF APPEALS MEETING:	July 5, 2023
VILLAGE BOARD MEETING:	July 11, 2023

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7:00pm – Audit Bills

7:30pm – Regular Meeting

ROLL CALL

Mayor Lou Medina, Deputy Mayor Carol Schneider, Trustee Wayne Mitchell, Trustee Sandra Daly
Trustee Bruce Chichester, DPW Superintendent, Kyle Livsey, Village Treasurer, Marie Coimbra.

ALSO, PRESENT – Planning Board Chairperson and Historian, Irma Escallier.

ABSENT AND EXCUSED

Village Attorney, David Darwin and Chief, Patrick Tenaglia

The Mayor asked everyone to stand for the Pledge of Allegiance.

APPROVAL OF MINUTES

Mayor asked if there are any changes or revisions to the minutes of May 9, 2023, Regular Board Meeting?

MOTION was made by Trustee Daly to accept the minutes of May 9, 2023, Regular Board Meeting.

SECOND was made by Trustee Chichester

AYE: Trustee Daly

Trustee Chichester

Trustee Mitchell

Deputy Mayor Schneider - Abstained

INFORMATIONAL ITEMS

This evening's bills were audited:	<u>2022-2023</u>	<u>2023-24</u>
Trust & Agency	\$ 3,238.64	\$0.00
General Fund	\$ 50,391.29	\$71,674.18
Water Fund	\$ 52,100.73	\$43,214.62
Engineering Fees	\$ 9,234.80	\$ 0.00

- Up Coming Meeting Dates:
 - Planning Board – June 26, 2023 - Cancelled due to no applicants
 - Zoning Board of Appeals – July 5, 2023
 - Village Board – July 11, 2023
- Village Office hours are 8am–4pm and by appointment from 7-8am. Phone numbers and contact information can be found on the villageofharriman.org website.
- A drop box is also available outside the Village Hall entrance for dropping off water payments for the Water Department or fines and tickets to be dropped off outside of Court hours. We ask that you do not leave any cash payments in the lockbox.
- Residents and the public can sign up on the Village website to receive email alerts about Village Information, Community Events, and Information regarding Water Billing dates.
- Brush Pick up continues - we ask that you place brush, untied, at the edge of your property with the butt end facing out. Please do not place on the street and we do not accept grass clippings.
- Unfortunately, effective June 12th we had to announce mandatory water restrictions due to the lack of rain and persistent dry weather. No outside watering or irrigation is allowed, and any high-volume water usage is prohibited until further notice.

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- Village Hall and the Court Offices will be closed Monday, June 19th for Juneteenth holiday.
- Just a reminder that if you are planning on doing work, or having work done at your property and you are not sure whether you need a building permit or not, please contact the Building Department at Village Hall for assistance before you start any work.
- I also want to thank Senator Skoufis and co-sponsor Assemblyman Eachus for the bill to overhaul New York’s village incorporation laws which passed in both chambers and will soon be headed to the Governor’s desk. Senator Skoufis has been fighting for this bill since 2019 to ensure sustainable and intelligent growth. Hopefully, the Governor will do the right thing for our communities and sign it.
- New Village Hall and Police Station Update - A pre-construction meeting was held last week with the contractors, consultants and involved department heads. You should start to see fencing going up around the property next week in preparation for the work starting. The entrance to the Edward B. Shuart Park will be moved to the Southeast side of South Main Street. Signage and fencing will delineate the temporary entrance to the park during the construction period.
- The fireworks will be held in Monroe on Sunday July 2nd.

Agenda Revisions: Correction Agenda Item 13 should read Permit Fee Refund instead of Escrow Refund
Agenda Addition:8d) Park Request Janvier

DEPARTMENT REPORTS

Treasurer Report – see attached report

DPW – see attached report

Police Department – see attached report -0.00 funds.

Water Account Adjustments – see attached report.

Court Reports – see attached report -May – Schonberg \$18,440.00 and Hasin \$6,379.00

Building Department – see attached report

\$ 985.06	5 Building Permits
300.00	2 Violation Searches
<u>50.00</u>	1 Fire Safety Inspection
\$ 1,335.06	

RESIGNATION – PT Court Clerk

Mayor stated to the Board we have received a resignation letter from the Part-Time Court Clerk effective June 2, 2023.

MOTION was made by Trustee Chichester to approve the Part-Time Court Clerk resignation effective June 2, 2023.

SECOND was made by Deputy Mayor Schneider

AYE: Trustee Chichester
Deputy Mayor Schneider
Trustee Mitchell
Trustee Daly

NAY:
NONE

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WATER DEPARTMENT TRAINING REQUEST

Mayor stated this was preapproved by the board and was for 2 DPW crew men on June 8th. The cost of the training was \$50.00 per person.

MOTION was made by Trustee Daly to approve the training request.

SECOND was made by Trustee Chichester

ALL IN FAVOR

WATER ACCOUNT REQUEST

Accounts 846 – Penalty Waivers

MOTION was made by Deputy Mayor Schneider to approve 1x penalty waivers on Accounts 846.

SECOND was made by Trustee Chichester

AYE: Trustee Chichester

Deputy Mayor Schneider

Trustee Mitchell

Trustee Daly

NAY:

NONE

Accounts 724 – Penalty Waivers

MOTION was made by Trustee Mitchell to approve 1x penalty waivers on Accounts 724 for 30 and 60 day penalty.

SECOND was made by Trustee Chichester.

AYE: Trustee Chichester

Deputy Mayor Schneider

Trustee Mitchell

Trustee Daly

NAY:

NONE

PARK REQUESTS

Cardona – June 10, 2023 – Pre-approved by the full Board

MOTION was made by Trustee Daly to approve Cardona Park Request.

SECOND was made by Trustee Chichester

ALL IN FAVOR

Sonera-Butler– July 23, 2023

MOTION was made by Trustee Chichester to approve Sonera-Butler Park Request.

SECOND was made by Deputy Mayor Schneider

AYE: Trustee Chichester

Deputy Mayor Schneider

Trustee Mitchell

Trustee Daly

NAY:

NONE

Wendt – July 9, 2023

MOTION was made by Trustee Mitchell to approve Wendt Park Request.

SECOND was made by Trustee Chichester

AYE: Trustee Chichester

Deputy Mayor Schneider

Trustee Mitchell

Trustee Daly

NAY:

NONE

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Janvier – July 15, 2023

MOTION was made by Trustee Chichester to approve Janvier Park Request.

SECOND was made by Trustee Daly

AYE: Trustee Chichester	NAY:
Deputy Mayor Schneider	NONE
Trustee Mitchell	
Trustee Daly	

AUTHORIZATION TO SIGN CLG INSURANCE RENEWAL

The Mayor stated that the board received a recap of the insurance renewal and we have budgeted for this in the 23-24 fiscal year. Need a motion to sign agreement.

MOTION was made by Trustee Chichester to approve the Mayor to sign the CLG Insurance Renewal.

SECOND was made by Trustee Mitchell

AYE: Trustee Chichester	NAY:
Deputy Mayor Schneider	NONE
Trustee Mitchell	
Trustee Daly	

AUTHORIZATION TO SIGN OC CDBG AGREEMENT

The Mayor stated the Orange County Office of Community Development is renewing the CDBG Cooperative Agreement for FY 2024-2026. This Agreement has been renewed every 3 years, and although the Village of Harriman's HUD rating precludes us from participating in most all CDBG grant funding, it helps the consortium that we are included. At this time, they are requesting municipalities to sign a new Agreement since the original Agreement dates back to the 1990's. The village attorney reviewed this agreement, and I will need authorization from the board to sign the agreement.

MOTION was made by Trustee Mitchell to approve the Mayor to sign the CDBG agreement.

SECOND was made by Trustee Chichester

AYE: Trustee Chichester	NAY:
Deputy Mayor Schneider	NONE
Trustee Mitchell	
Trustee Daly	

CDBG RESOLUTION- POLICY PROTECTING INDIVIDUALS ENGAGED IN NONVIOLENT CIVIL RIGHTS DEMONSTRATIONS.

WHEREAS, the Village of Harriman (“Village”) wishes to enter into an Urban County Community Development Block Grant (“CDBG”) Cooperation Agreement with the County of Orange to participate in the Orange County Urban County Entitlement Community Development Block Grant Program, and is required to comply with the Title I of the Housing and Community Development Act; and

WHEREAS, the Congress of the United States has passed Section 104(1) to the Title I of the Housing and Community Development Act stating that no CDBG funds may be obligated or expended by any unit of general local government that fails to adopt and enforce a policy of prohibiting the use of excessive force by local law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations; or fails to adopt and enforce a policy of enforcing applicable state and local laws against physically barring entrance to or exit from a facility or location which is the subject of nonviolent civil rights demonstrations within its jurisdiction; and

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WHEREAS, the failure to adopt and enforce such policies may cause the Village to lose its eligibility for future federal grants;

NOW THEREFORE, BE IT RESOLVED BY THE VILLAGE OF HARRIMAN BOARD OF TRUSTEES

1. It is the policy of the Village of Harriman that excessive force by local law enforcement agencies shall not be used against individuals engaged in lawful and nonviolent civil rights demonstrations within the Village boundaries.
2. It is the policy of the Village to enforce applicable state and local laws against the physical barring of an entrance to or exit from a facility or location which is the subject of nonviolent civil rights demonstrations within its jurisdiction.
3. The Village Board and/or the Mayor or his designee will coordinate with the Village Police Department to implement this Resolution by amending, if necessary, applicable Police Department procedures.
4. This Resolution shall take effect immediately upon its adoption.

The Mayor stated that the Chief of Police has reviewed this Resolution. There was discussion with the Village attorney and the Police Chief to find out if we needed to do this since our police department is accredited and they have these policies in place, and it was explained that it is a requirement of the agreement that we adopt the local law that states just that. The Police Department does not have to do any further or special because we are already following this.

Moved: Trustee Chichester as outlined by the Mayor.
Seconded: Deputy Mayor Schneider

Ayes: Trustee Chichester	Nays:
Trustee Daly	NONE
Deputy Mayor Schneider	
Trustee Mitchell	

AUTHORIZATION TO SIGN NUGENT & HAEUSSLER AUDITOR SERVICE AGREEMENT

The Mayor stated that we received the renewal agreement with our auditors. The board received the agreement, it is to audit our 22-23 fiscal year. This was budgeted for, and it states in the agreement that it will not exceed \$19,500.00.

MOTION was made by Deputy Mayor Schneider to authorize the Mayor to sign the Nugent & Haeussler Auditor Service Agreement.

SECOND was made by Trustee Mitchell

Ayes: Trustee Chichester	Nays:
Trustee Daly	NONE
Deputy Mayor Schneider	
Trustee Mitchell	

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BUILDING PERMIT REFUND REQUEST – Empire Solar Solutions

The Mayor stated that we received a request for a refund for the building permit fee for Empire Solar Solutions in the amount of \$235.00 due to the homeowner canceling the project. I recommend that we hold back \$25.00 for an administrative fee and return the amount of \$210.00.

MOTION was made by Trustee Chichester to approve the refund of \$210.00 to Empire Solar Solutions
SECOND was made by Trustee Daly

Ayes: Trustee Chichester	Nays:
Trustee Daly	NONE
Deputy Mayor Schneider	
Trustee Mitchell	

BUDGET TRANSFERS & ADJUSTMENT

Mayor stated the Board has received a Budget Transfers and Budget Adjustment request from the Treasurer in a memo dated June 12, 2023. Mayor read memo.

MOTION was made by Trustee Chichester to approve the Treasurer's Budget Transfers and Budget Adjustment request as outlined in the Treasurer's memo of June 12, 2023.

SECOND was made by Trustee Mitchell

Ayes: Trustee Chichester	Nays:
Trustee Daly	NONE
Deputy Mayor Schneider	
Trustee Mitchell	

PUBLIC COMMENT –

Irma Escallier- Lexington Hills – I have a question regarding the police violence resolution. I don't think we have had any violent situations here in Harriman, but if there were, would we use guns or tasers? The Mayor stated of course our police force has the necessary equipment. Ms Escalleier asked the last recourse would be using a gun. The Mayor stated I am sure that is always the case.

Jim Kelly – Oxford – You mentioned Skoufis and a bill going before the Governor. Could you explain a little more about that. The Mayor stated what the bill contains an adjustment to the requirements for the creation of a Village. Currently 500 petitioners can create a Village, which is very old and antiquated. The change is to increase that to 2000 and there are other stipulations within it that will also bring it more up to date. How that affects us, is that it certainly makes it more difficult for petitions that are in the appeal process right now. It is retroactive for petitions that have already been submitted. I am hoping the Governor signs the change as it is.

Jim Kelly also asked about the bill for accessory apartments. The Mayor stated that bill died.

MOTION was made by Trustee Chichester to adjourn Regular meeting at 7:55 pm.

SECOND was made by Trustee Daly

ALL IN FAVOR

At this time, the Village Treasurer was excused from the meeting.

The following was given by Mayor Medina

MOTION was made by Trustee Chichester to Enter Executive Session at 7:55 pm, to discuss a Personnel matter.

SECOND was made by Trustee Mitchell

ALL IN FAVOR

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PRESENT: Mayor Medina, Deputy Mayor Schneider, Trustee Chichester, Trustee Daly, and Trustee Mitchell

MOTION was made by Trustee Mitchell to adjourn Executive Session at 8:25 pm and return to the Regular Meeting.

SECOND was made by Trustee Daly

ALL IN FAVOR

MOTION was made by Trustee Mitchell to adjourn the Regular Meeting at 8:25 pm.

SECOND was made by Deputy Mayor Schneider

ALL IN FAVOR

Respectfully submitted by: _____

Marie Coimbra, Village Treasurer