



Village of Harriman

1 Church Street
Harriman, New York 10926
TEL: (845) 783-4421
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VILLAGE BOARD MEETING January 9, 2024

7:00PM – AUDIT BILLS
7:30PM – REGULAR MEETING

AGENDA

- 1. ROLL CALL – PLEDGE OF ALLEGIANCE**
- 2. APPROVAL OF MINUTES – December 12, 2023**
- 3. INFORMATIONAL ITEMS**
- 4. DEPARTMENT REPORTS**
- 5. ZBA APPOINTMENT**
- 6. WATER ACCOUNTS – a) 31 b) 41 c) 122**
- 7. WATER SHUT OFFS**
- 8. SET PUBLIC HEARING FOR LOCAL LAW 2024-01 - Tax Cap Override**
- 9. SCHEDULE BUDGET WORKSHOP DATES – February 20th and February 27th**
- 10. PARK REQUEST - a) Kang**
- 11. BUDGET TRANSFERS AND ADJUSTMENTS**
- 12. ATTORNEY COMMENT**
- 13. RESIGNATION – Mayor**
- 14. APPOINTMENT – Mayor**
- 15. AUTHORIZATION TO SIGN CONSULTANCY CONTRACT**
- 16. PUBLIC COMMENT**
- 17. POSSIBLE EXECUTIVE SESSION**

UPCOMING MEETING DATES:

PLANNING BOARD MEETING:	January 22, 2024
ZONING BOARD OF APPEALS MEETING:	February 07, 2024
VILLAGE BOARD MEETING:	February 13, 2024

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7:00pm – Audit Bills
7:30pm – Regular Meeting

REGULAR MEETING

ROLL CALL

Mayor Lou Medina, Deputy Mayor Carol Schneider, Trustee Bruce Chichester, Trustee Wayne Mitchell, Trustee Sandra Daly, Village Clerk Jane Leake and Village Attorney, Dave Darwin

ALSO, PRESENT – Treasurer, Marie Coimbra, DPW Superintendent, Kyle Livsey, Planning Board Chairperson and Historian Irma Escallier

ABSENT None

The Mayor asked everyone to stand for the Pledge of Allegiance.

APPROVAL OF MINUTES

Mayor asked if there are any changes or corrections to the minutes of December 12, 2023, Regular Board Meeting?

MOTION was made by Trustee Chichester to accept the minutes of December 12, 2023, Regular Board Meeting.

SECOND was made by Trustee Daly

AYE: Trustee Chichester
Deputy Mayor Schneider
Trustee Mitchell
Trustee Daly

NAY:
NONE

INFORMATIONAL ITEMS

This evening's bills were audited:

December Corrections due to voucher's that were miss coded		
General Fund was recorded	\$ 168,906.36	correction \$ 175,642.27
Capital Project was recorded	\$ 315,045.82	correction \$ 308,109.91
January		
General Fund	\$ 85,749.48	
Water Fund	\$ 94,822.72	
Trust & Agency	\$ 1,866.64	
Engineering Fees	\$ 19,255.35	

- Up Coming Meeting Dates:
 - Planning Board – January 22, 2024
 - Zoning Board of Appeals – February 7, 2024
 - Village Board – February 13, 2024
- Village Office hours are 8am – 4pm and by appointment from 7:00 am to 8:00 am. Phone numbers and contact information can be found on the villageofharriman.org website.
- A drop box is also available outside the Village Hall entrance for dropping off water payments for the Water Dept., or fines and tickets to be dropped off outside of normal business hours. We ask that you not leave any cash payments in the lock box.

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- Residents and the public can sign up on the Village website to receive email alerts about Village information, community events, and information regarding water billing dates.
- A reminder that there is no on street overnight parking from November 1 through April 1 from 11pm – 6am and no on street parking during any snow events until the snow has been totally removed from the roads.
- New Village Hall and Police Station Update – Everything is on schedule and proceeding well.

AGENDA REVISIONS:

- 6d) Water Acct 203
- 6e) Water Acct 741
- 11a) Building Department Membership Dues Request
- 11b) Building Department Training Request

DEPARTMENT REPORTS

Treasurer Report – see attached report

DPW – see attached report

Police Department – see attached report - Funds \$60.00

Water Account Adjustments – see attached report

Court Reports – see attached report – December – \$16,836.00

State Report - November - \$24,454.63 Village receives \$19,185.63.

Building Department – see attached report

\$ 600.00 3 Building Permits

\$ 600.00

ZBA APPOINTMENT

Mayor stated unfortunately after the agenda was made the candidate who submitted has withdrawn her submission. Tabled to another day.

WATER ACCOUNT REQUESTS

Accounts 31, 41 and 122 – Penalty Waivers

LACK OF MOTION - Denied

Account 203 – Penalty Waiver

MOTION was made by Deputy Mayor Schneider to approve a 1x penalty waiver on Account 203.

SECOND was made by Trustee Daly

AYE: Trustee Chichester

Trustee Mitchell

Deputy Mayor Schneider

Trustee Daly

NAY:

NONE

Account 741 – Penalty Waivers

MOTION was made by Trustee Daly to approve a 1x penalty waiver on Account 741.

SECOND was made by Trustee Chichester

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AYE: Trustee Chichester
Trustee Mitchell
Deputy Mayor Schneider
Trustee Daly

NAY:
NONE

WATER SHUT-OFF'S

Mayor stated the Board has received the list of accounts that are past due and delinquent with a shut off date of Thursday, January 11, 2024.

MOTION was made by Trustee Mitchell to approve the Water Shutoffs scheduled for January 11, 2024.

SECOND was made by Trustee Chichester

AYE: Trustee Chichester
Trustee Mitchell
Deputy Mayor Schneider
Trustee Daly

NAY:
NONE

SCHEDULE PUBLIC HEARING LOCAL LAW 2024-01 – TAX CAP OVERRIDE

Mayor stated this is to set a Public Hearing for the Tax Cap Override Local Law 2024-01 for February 13, 2024, 7:25pm.

MOTION was made by Trustee Chichester to approve scheduling a Public Hearing for Local Law 2024-1, Tax Cap Override for February 13, 2024, at 7:25pm.

SECOND was made by Trustee Mitchell

AYE: Trustee Chichester
Trustee Mitchell
Deputy Mayor Schneider
Trustee Daly

NAY:
NONE

SCHEDULE BUDGET WORKSHOP DATES – February 20th and February 27th

Mayor stated this is to schedule Budget Workshop dates of February 20th and February 27th at 7pm for the 2024-2025 Budget.

MOTION was made by Deputy Mayor Schneider to approve scheduling the Budget Workshops for February 20th and February 27th at 7pm.

SECOND was made by Trustee Chichester

AYE: Trustee Chichester
Trustee Mitchell
Deputy Mayor Schneider
Trustee Daly

NAY:
NONE

PARK APPLICATION

Kang – May 25, 2024

MOTION was made by Trustee Daly to approve Kang's Park Application for May 25, 2024.

SECOND was made by Trustee Mithcell

AYE: Trustee Chichester
Trustee Mitchell
Deputy Mayor Schneider
Trustee Daly

NAY:
NONE

BUDGET TRANSFERS AND ADJUSTMENTS

Mayor stated the Board has received a Budget Adjustments/Budget Transfers request from the Treasurer in a memo dated January 8, 2024. Mayor read memo.

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MOTION was made by Trustee Chichester to approve the Treasurers Budget Transfers and Adjustments request as outlined in the memo of January 8, 2024.

SECOND was made by Deputy Mayor Schneider

AYE: Trustee Chichester
Trustee Mitchell
Deputy Mayor Schneider
Trustee Daly

NAY:
NONE

BUILDING DEPARTMENT MEMBERSHIP

Mayor stated the Board has received from the Building Department a request for renewals of membership dues for NYSBOC Mid-Hudson Valley Chapter \$65.00, NYSBOC Rockland County \$50.00, Tri-County NYSBOC Chapter \$65.00 and NYS Stormwater Management \$40.00.

MOTION was made by Trustee Daly to approve the Building Inspector's renewal of membership dues for NYSBOC Mid-Hudson Valley Chapter \$65.00, NYSBOC Rockland County \$50.00, Tri-County NYSBOC Chapter \$65.00 and NYS Stormwater Management \$40.00.

SECOND was made by Trustee Mitchell

AYE: Trustee Chichester
Trustee Mitchell
Deputy Mayor Schneider
Trustee Daly

NAY:
NONE

BUILDING DEPARTMENT TRAINING REQUEST

Mayor stated the Board received a memo from the Building Department Code Enforcement Officer requesting continuation education in-service training to attend the NYS Building Officials Conference Rockland County Chapter Seminar from May 7, 2024 through May 9, 2024 at a cost of \$300.00 with no additional expenses.

MOTION was made by Deputy Mayor Schneider to approve the Building Inspector's Conference Seminar from May 7, 2024 – May 9, 2024, at a cost of \$300.00 with no additional expenses.

SECOND was made by Trustee Chichester

AYE: Trustee Chichester
Trustee Mitchell
Deputy Mayor Schneider
Trustee Daly

NAY:
NONE

ATTORNEY REPORT

Attorney Darwin stated I have been communicating with Al Natoli who is the Attorney for Gardens at Harriman Station in respect to water matters. Following up on our discussion to come up with a new Water Agreement between the Village and the owner of the Gardens property that would supersede the old existing Water Agreements. I sent him a letter outlining some of the issues that I thought might need to be addressed with respect to the existing Water Agreements and how he would resolve those issues. He got back to me and said give me a few days and I will get back to you. We will continue those discussions. I have also been in communication with the Attorney for Ordevco concerning the release by the Village of its rights to the OR5 Well. We agreed on final language for the release agreement. So, I will be looking for her to send me the final version of the Release Agreement. At that time, I will send that over to the Mayor and the Board and hopefully the Board will be able to put it on its agenda at its next meeting.

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Mayor responded I just wanted to add with respect to Gardens at Harriman it was quite a lengthy list of items that just needed to be looked at to be sure whether in fact that they need to be there or not any longer. So, it was quite a lot of information given to them to review as well. It is not as plain and simple as they originally thought it might be.

Attorney Darwin replied see to what extent some of the rights and obligations under the existing contracts will survive or be incorporated into a new agreement and which ones will have to be carried over.

Mayor stated Ordevco the amendments that they are making is removing in particularly, one thing that I felt didn't need to be there and in discussion later on with the Board also agreed it didn't need to be there.

RESIGNATION - Mayor

Mayor read a memo dated January 9, 2024 to the Board. In August of 2023 I notified this Board that I would be stepping down as Mayor in January 2024. This is my letter of resignation to take effect at midnight on Thursday, January 31, 2024. I would like to thank everyone who helped me to serve the Village of Harriman during my 3 years as Mayor. I wish the next Mayor and administration much success.

MOTION was made by Deputy Mayor Schneider to accept Mayor Medina's resignation, effective January 31, 2024 at midnight.

SECOND was made by Trustee Chichester with regrets.

AYE: Trustee Daly	NAY:
Deputy Mayor Schneider	NONE
Trustee Chichester	
Trustee Schneider	

APPOINTMENT - Mayor

Mayor stated I understand that the Board is ready to appoint Trustee Bruce Chichester to the position of Mayor effective February 1, 2024.

MOTION was made by Deputy Mayor Schneider to appoint Trustee Bruce Chichester to the position of Mayor effective February 1, 2024.

SECOND was made by Trustee Daly

AYE: Trustee Daly	NAY:
Trustee Mitchell	NONE
Trustee Chichester - Abstained	
Deputy Mayor Schneider	

Mayor stated I would like to extend my appreciation to Bruce on behalf of the Board and particularly myself for willing to step up to do that.

Trustee Chichester responded I would like to thank my fellow Trustees for the trust they have put in me, and I will do the best that I can.

Trustee Daly replied we are behind you 100 percent.

Trustee Chichester responded thank you.

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AUTHORIZATION TO SIGN CONSULTANCY CONTRACT

Mayor stated this is the authorization to sign a Consultancy Contract. The Board has been in discussion about extending a contract that I proposed to the Board to allow me to be able to continue the Building Project. To assist both the new Mayor and to have continuity in the project to make sure that it succeeds and comes to completion.

Trustee Chichester stated in discussion with Lou, I asked him if he could at least stay on for this project because he has been so involved with it on a daily basis and by the time, I did any catch up would be built. So, I appreciate the offer.

Mayor continued so that is what this Agreement is which the Board has had, and it is authorizing the Mayor to sign this agreement between myself and the Village of Harriman for services beginning February 1, 2024 and ending October 30, 2024. There will be nominal compensation per month of \$400.00. A complete scope of work was provided and included in this Agreement. I need a motion to authorize the new Mayor to sign it on February 1st.

Trustee Daly stated I don't feel comfortable with the contract. At the last meeting we didn't have the contract in front of us, so we didn't really get to read it and go through it and really discuss it as a Board. I would like to go into Executive Session with myself, Bruce, Wayne, and Carol so we can discuss this as a Board and then come out and vote on it.
Mayor replied we can do that.

Trustee Daly responded I would like to do that please.

Mayor replied it just so happens that we can have public comment so we can go into Executive Session and do that.

Trustee Daly stated I would like it without you being here.

Mayor replied I am more than happy.

Trustee Daly stated I would just like to have it with the four of us. Nothing personal.

Mayor replied it is totally personal but thank you we will continue.

Trustee Daly responded that's okay. You can take it how you like.

Outburst from a resident stating it is personal.

Trustee Daly replied I am sorry that I don't go along with everybody and have my own opinion.

Resident responded I'm sorry.

Trustee Daly replied Happy New Year!

Mayor continued with the meeting.

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Deputy Mayor Schneider stated before we continue the Board wanted to thank you for your service so we would like to thank you with this (plaque). Deputy Mayor read plaque.

Whereas Lou Medina has served the Village of Harriman for the past six years
Whereas Lou Medina has given generously of his time as Mayor as the Village of Harriman Board of Trustees Deputy Mayor and has served on the Zoning Board of Appeals,
Whereas Lou has served the residents of the Village of Harriman with his continuous commitment and dedication and devotion,
Now therefore, the Village Board of Trustees wishes to extend our appreciation to Louie for his service to the community and his ongoing leadership and our best wishes for many more happy and productive years in the future.

PUBLIC COMMENT –

Marie Coimbra - Treasurer – I worked here for sixteen years and have been really fortunate to have worked with two really great Mayors. First, I would like to thank the former Mayor Steve Welle for his recommendation to the Board to put Mayor Medina in the Mayor position. He knew that Mayor Medina would continue in his footsteps. Lou has proved to be just as dedicated. For three years he was here for all the employees and village residents every day. He was always willing to listen and try to help any of the employees or village residents with any of their concerns. Just to name a couple of his achievements; he led the Village employee in the water meter upgrade, he got the new Village Hall building up and going and will follow through with its completion. He secured over \$1 million in grant money. He hired some key Department staff including the Chief of Police, the Building Inspector, the Court Clerk, and the Deputy Clerk. He was not the Mayor just in title. He always made it a point to ask questions and get involved in what was going on to make sure he had a good understanding. Maybe some were bothered by his questions, but in my opinion, this is what makes an Elected Official the right choice. Thank you, Mayor Medina, for all your hard work in the last three years.

Mayor replied I couldn't have done it without you and that is no doubt, and neither will the next Mayor. Jim Kelly – Oxford – I would like to thank the dedication that Lou has shown towards the Village of Harriman. It is not easy. Public Officials get very little thank you from the people. Even though you are out there working for their benefit. People don't really understand how hard you do work to make this Village prosper. Without the Mayor and the Trustees, we would be in real trouble. I really do appreciate it and I will look forward to having the returning Mayor who has past experience as Mayor. So, we are looking forward to working with you.

Trustee Chichester replied it has been thirty-one years since I was Mayor.

Mayor stated as long as the Board is in agreement that they don't want me to be attending this Executive Session that is what I will do.

Trustee Daly replied I request it.

MOTION was made by Trustee Daly to Enter into Executive Session for Attorney Client Privilege discussion.

SECOND by Trustee Mitchell
ALL IN FAVOR

At this time, the Village Clerk was excused from the meeting.

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The following was given by Deputy Mayor Schneider:

MOTION was made by Trustee Mitchell to adjourn Executive Session and return to the Regular Meeting
SECOND was made by Trustee Chichester
ALL IN FAVOR

MOTION was made by Trustee Chichester to return to Regular Meeting.
SECOND by Trustee Mitchell
ALL IN FAVOR

MOTION to sign Consultant Agreement
YAY Deputy Mayor Schneider
Trustee Mitchell
Trustee Chichester
NAY Trustee Daly

MOTION was made by Trustee Chichester to adjourn the Regular meeting at 8:20pm.
SECOND was made by Trustee Daly
ALL IN FAVOR

Respectfully submitted by: _____
Jane Leake, Village Clerk