

**VILLAGE OF HARRIMAN
BUILDING DEPARTMENT
1 CHURCH STREET
HARRIMAN, NY 10926
(845) 782-6892
www.villageofharriman.org**

Application # _____
Permit # _____
Date _____
Approved _____
Denied _____

APPLICATION FOR BUILDING PERMIT

Requirements for a Building Permit Application:

- a. The application **must be filled out completely, signed by applicant/owner** and submitted to the Building Department for review and approval.
- b. Two surveys drawn to scale or two plot plan diagrams locating clearly and distinctly all buildings whether existing or proposed, and dimensions from property lines and existing structures.
- c. Two sets of drawings or plans drawn to scale including specifications describing the nature of the work to be performed, the materials and equipment to be used and installed, details of structural, mechanical, electrical, and plumbing installations, a title block which includes section, block and lot, and street address of where work will be performed. If a Special Permit, Site Plan Approval, or Zoning Variance was granted by the Village Board, Zoning Board or Planning Board, Date, and Decision (attach copy of approval letter).
- d. Workman's Compensation, Disability Certificate and Liability Insurance forms to be submitted with application and **Village of Harriman named as additional insured**. Acceptable forms: Workers Comp- C-105.2 or U-26.3, Disability- CE-200 or DB-120.1.
- e. Fee. Labor and materials. **Checks made payable to the Village of Harriman.**
- f. Upon approval of this application, the Building Department will issue a Building Permit to the applicant together with approved duplicate set of plans and specifications. Such permit and approved plans and specifications shall be kept on the premises available for inspection throughout the progress of the work.

No work covered by this application may commence before a Building Permit is issued. No building shall be occupied or used in whole or in part for any purpose until a Certificate of Occupancy is issued by the Building Department.

APPLICATION IS HEREBY MADE to the Building Department for the issuance of a Building Permit pursuant to the *New York State Building Construction Code* for the construction of buildings, additions, or alterations, or for removal or demolition, or change-of-use as herein described. The applicant agrees to comply with all applicable State and Local laws, ordinances, and regulations.

Name of Applicant: _____

Full Address: _____

Phone Number: _____ E-mail address: _____

State whether applicant is owner, lessee, agent, architect, engineer, or contractor: _____

Estimated value of construction \$ _____ Fee \$ _____

(Fee to be determined upon review of application.)

Appropriate fee must be submitted prior to issuance of any permit)

Property Information:

Location of Property where work will be done: _____

Section _____ Block _____ Lot _____ Zone: _____

Property Owner (if different from Applicant): _____

Address: _____ Phone Number: _____

Email: _____

Nature of work (check which is applicable): New building ____ Accessory building ____ Addition ____ Alteration ____
Repair ____ Change of use ____ Demolition ____ Deck ____ Pool ____ Sign ____ Fence ____ Other _____

Detailed description of work: _____

Existing use and occupancy of property: _____

Intended use and occupancy of property: _____

Check which type of street, at property access point, is applicable: Private Rd __ Village St __ County Rd__ State Hwy __

Check which is applicable: Private Septic __ County Sewer __ Private Well __ Municipal Water ____ Private Water ____

Will substantial grading, cutting and/or filling, or tree removals be done on the property? Yes _____ No _____

Will blasting be done on the property? Yes _____ No _____

Are the premises located in a flood-plain zone (per FEMA mappings)? Yes _____ No _____

Name of Architect _____ Address _____ Tel# _____

Name of Engineer _____ Address _____ Tel# _____

Name of Contractor _____ Address _____ Tel# _____

Will electrical work be performed by an Electrical Contractor licensed in Orange County? Yes _____ No _____

All electrical work must be performed by an Orange County licensed electrician.

Electrician: _____ Phone Number: _____

Address: _____ O.C. License # and Exp. _____

*****NOTE: ALL ELECTRICAL WORK MUST BE INSPECTED BY A CERTIFIED THIRD-PARTY ELECTRICAL INSPECTION AGENCY AND A CERTIFICATE OF APPROVAL SUBMITTED TO THE BUILDING DEPARTMENT PRIOR TO COMPLETION OF THE PROJECT AND SCHEDULING A FINAL INSPECTION.**

Applicant Signature: _____ Date: _____

Consent of the Property Owner if applicant is not Property Owner:

I, _____, am the owner in fee of the premises described in this application and have authorized _____ to make this application on my behalf.

Property Owner Signature: _____ Date: _____

***** It is the applicant's responsibility to call the Building Department to schedule inspections during construction and for final Certificate of Occupancy upon completion. *******

******* MUST CALL "811" OR 1-800-962-7962 BEFORE ANY DIGGING IS DONE ON PROPERTY *******