

VILLAGE OF HARRIMAN, NEW YORK
VILLAGE BOARD MEETING
November 15, 2016
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7:00pm – Audit Bills

7:30pm – REGULAR MEETING

Regular Meeting:

ROLL CALL

Mayor Stephen Welle, Deputy Mayor Colleen Farrell, Trustee G. Bruce Chichester, Trustee Frank Borowski, Trustee Sandra Daly, Village Clerk Jane Leake, Building Inspector John Hager, DPW Superintendent John Mulligan, Police Chief Dan Henderson

The Mayor asked everyone to stand for the Pledge of Allegiance.

APPROVAL OF MINUTES

Mayor Welle asked if there were any changes or additions to the minute of October 18, 2016 Regular Board Meeting.

MOTION was made by Trustee Farrell to accept the minutes of October 18, 2016 Regular Village Board Meeting.

SECOND was made by Trustee Chichester.

AYE: Trustee Farrell

Trustee Chichester

Trustee Borowski

Trustee Daly

NAY:

NONE

David Darwin arrived

Mayor Welle asked if there were any changes or additions to the minute of October 26, 2016 Special Board Meeting.

MOTION was made by Trustee Farrell to accept the minutes of October 16, 2016 Special Village Board Meeting.

SECOND was made by Trustee Chichester.

AYE: Trustee Farrell

Trustee Chichester

Trustee Borowski

Trustee Daly

NAY:

NONE

INFORMATIONAL ITEMS:

- This evenings bills were audited:

Trust & Agency	\$ 1,022.96
General Fund	\$222,079.95
Water Fund	\$221,214.29

- Upcoming Meeting Dates:
 - Zoning Board of Appeals Meeting – December 7th
 - Planning Board – No November Meeting, December 19th
 - Village Board – December 13th

- Leaf pick up continues – we just ask that leaves be put at the edge of the property and not in the streets.

- Trustee Chichester and DPW Superintendent Mulligan and I attended the Association of Towns, Village and Cities in the Town of Crawford on aging infrastructure.

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- The Chief and I have attended the CAER Meeting at the school last week and there was very good attendance.
- Additions this evening:
 - Item #10 – Account 1335
 - Item #16a – PBA Contract Correction
 - Item #16b – Regarding the Fire District Building Permit
 - Item #16c – Park and Playground Signs
 - Item #16d – DPW Copier Proposal
 - Item #5a – Rebid on the Sander
- This Saturday, November 19th at 11am there will be a dedication of the historic sign donated by the Pomeroy Foundation to commemorate the forming of the Village of Harriman held here in the Village Square.
- The Town of Monroe composting facility is open from 9 – 2pm Wednesdays and Saturdays through December 10th for bagged leaves and brush.
- For the Woodbury side of the Village there will be no garbage collection on Friday, November 25th. It will be collected on Saturday, November 26th. On the Monroe side of the Village there will be no collection on Thursday, November 24th. It will be collected on Friday, November 25th.
- We still have openings on the Planning Board and Zoning Board of Appeals. If anyone is interested please contact the Village Clerk.
- We did receive a Notice of Violation from the Department of Health for failing to do a chloride sample test. Once it was investigated it was found it was not on the list to be done. They sent a list in the beginning of the year on all tests that needed to be done and when and then revised it three months later. In doing their annual inspection they added this into the inspection but never updated the list. We have since taken the test.
- We have received information on Senior Fraud Prevention from the District Attorney's Office which has a lot of good information for everyone. Anyone interested we have copies here in the Village Hall.
- I have received information on LED street lighting and did give information to Board Members. Trustee Chichester and I did meet with the gentleman. I am waiting for information back from Orange and Rockland to see how this would really affect us.
- There has been talk about the Heritage Trail and the parking situation. Due to the fact that the County waited years before acting on getting an offer for an easement through what is now Superior Pack. It is going to be difficult in getting that easement in there now. Therefore they are looking at different ways. Potentially park on Village property, which would require legal things to be done to protect the Village of Harriman. They are looking at it in an area where it would not include people crossing over River Road. That has been a concern, a concern to former County Attorney and the Village as a liability.
- We need to set a Special Meeting tonight to interview for the part-time Court Clerk position, possibly for next Tuesday, November 22nd at 7pm
MOTION was made by Trustee Chichester to approve the Special Meeting for Part-Time Court Clerk position.
SECOND was made by Trustee Borowski.

AYE: Trustee Farrell
Trustee Chichester
Trustee Borowski
Trustee Daly

NAY:
NONE

DEPARTMENT REPORTS

Treasurer Report – see attached report

DPW – see attached report - Water Bills went out in the amount of \$417,782.95. With the delinquents it is \$548,027.83.

Police Department – see attached report - \$45.00 in Funds

Water Account Adjustments – see attached report

Court Reports – see attached reports -\$11,185.00 took in

Building Department – see attached report

\$ 845.00	Building Permits
\$ 350.00	Certificate of Compliance
\$ 425.00	Violation Searches
<u>\$ 70.00</u>	Permit Extensions
\$ 1,690.00	Total

SURPLUS BID AWARDS

The Mayor stated for the Viking 11' one-way plow that was declared surplus the final bid was for \$560.00.

MOTION was made by Trustee Farrell to accept the final bid offer of \$560.00 for the Viking 11' plow.

SECOND was made by Trustee Dally.

AYE: Trustee Farrell
Trustee Chichester
Trustee Borowski
Trustee Daly

NAY:
NONE

The Mayor stated for the 2011 Ford Crown Victoria surplus the final bid was \$1,975.00.

MOTION was made by Trustee Chichester to accept the 2011 Ford Crown Victoria final bid of \$1,975.00.

SECOND was made by Trustee Borowski.

AYE: Trustee Farrell
Trustee Chichester
Trustee Borowski
Trustee Daly

NAY:
NONE

The Mayor stated last month we approved a bid on a sander of \$1500.00. The bidder never paid. The second highest bidder was notified and never contacted Auction International. We need a motion to rebid it with a closing date of December 12, 2016.

MOTION was made by Trustee Farrell to rebid the sander with a closing date of December 12, 2016.

SECOND was made by Trustee Chichester.

AYE: Trustee Farrell
Trustee Chichester
Trustee Borowski
Trustee Daly

NAY:
NONE

NORMAL HOURS OF OPERATION

The Mayor stated in the Employee Handbook it states that at the annual Organizational Meeting the normal hours of operation are supposed to be listed. They were not. The DPW hours are Monday through Friday 7am- 3:30pm, with a 30 minute unpaid meal break. The Village Hall staff 8am – 4pm, with a 1 hour unpaid meal break and the individual hours are subject to change based upon Village needs

approved by the Mayor, Village Board or Department Head as required. This will get added into the annual Organizational Meeting.

FUND CONTINUATION OF KJ ANNEXATION LAWSUIT

The Mayor stated if the Board desires to move forward with the KJ Annexation lawsuit we would need approval of \$25,000.00 toward the lawsuit. This is money that was budgeted specifically for this purpose.

MOTION was made by Trustee Chichester to approve the \$25,000 toward the KJ Annexation lawsuit.

SECOND was made by Trustee Farrell.

AYE: Trustee Farrell
Trustee Chichester
Trustee Borowski
Trustee Daly

NAY:
NONE

ELECTION OFFICES TO BE FILLED

The Mayor stated the offices to be filled by Election on March 21, 2017 are two Trustees – 4 year terms and 1 Village Justice – 4 year term.

MOTION was made by Trustee Farrell to approve the publishing for the two Trustees and 1 Village Justice.

SECOND was made by Trustee Borowski.

AYE: Trustee Farrell
Trustee Chichester
Trustee Borowski
Trustee Daly

NAY:
NONE

LETTER OF RESIGNATION

The Mayor stated we received a letter from the Part-Time Court Clerk, Linda Nematz resigning her position effective October 26, 2016

MOTION was made by Trustee Daly to accept Part-Time Court Clerk, Linda Nematz resignation.

SECOND was made by Trustee Chichester.

AYE: Trustee Farrell
Trustee Chichester
Trustee Borowski
Trustee Daly

NAY:
NONE

WATER ACCOUNT REQUESTS

Account 3360

The Mayor stated their recently installed irrigation system was running several hours a day. Therefore, they received a bill in the amount of \$2,383.63. They requested if anything at all possible can be done to reduce the bill and a potential payment plan.

Trustee Farrell asked what kind of additional work for the staff to keep track of.

Mayor replied it is just a matter of her putting a payment in and then keep track of the late fees being waived.

MOTION was made by Trustee Borowski to approve adjusting the usage to the lowest water rate for usage to account 3360 and a potential payment set forth by the Mayor that would need to be paid in full by May 31, 2017 without late fees occurring on this outstanding amount.

SECOND was made by Trustee Farrell.

AYE: Trustee Farrell
Trustee Chichester
Trustee Borowski
Trustee Daly

NAY:
NONE

Account 4535

The Mayor stated they had a leak inside way above their normal average.

MOTION was made by Trustee Chichester to approve adjusting the usage to the lowest water rate for usage to account 4535.

SECOND was made by Trustee Farrell.

AYE: Trustee Farrell
Trustee Chichester
Trustee Borowski
Trustee Daly

NAY:
NONE

Account 4588

The Mayor stated they used 1 million, 352 thousand gallons of water adding to a total over \$20,000, which normally runs them about \$1500.00. It appears that their sprinkler system may have been damage by a contractor on a neighboring property. My recommendation is to inform the property owner that we need a \$1500.00 payment by November 30, 2016 and hold off on late charges until they can work out something with the contractor or insurance company. If they come in looking for a reduction I would like to have the authority negotiate with them to possibly come down to the lower rate.

MOTION was made by Trustee Chichester to negotiate on possibly coming down to the lower rate for account 4588.

SECOND was made by Trustee Daly.

AYE: Trustee Farrell
Trustee Chichester
Trustee Borowski
Trustee Daly

NAY:
NONE

Account 1335

The Mayor stated apparently they have two buildings on the property fed by one meter and the line between the houses was leaking. They are looking for a reduction.

MOTION was made by Trustee Chichester to approve adjusting the usage to the lowest water rate for usage to account 1335.

SECOND was made by Trustee Borowski.

AYE: Trustee Farrell
Trustee Chichester
Trustee Borowski
Trustee Daly

NAY:
NONE

DPW SURPLUS EQUIPMENT

The Mayor stated the request to declare the 1996 International 4900 Dump truck with plow and approximately 19000 miles surplus. It is a twenty year old truck therefore parts are becoming more and more difficult to acquire.

MOTION was made by Trustee Chichester to declare the 1996 International 4900 Dump truck with plow surplus.

SECOND was made by Trustee Farrell.

AYE: Trustee Farrell
Trustee Chichester
Trustee Borowski
Trustee Daly

NAY:
NONE

INTERMUNICIPAL AGREEMENT

The Mayor stated we are seeking authorization to sell the 1996 International for \$20,000.00 to the Town of Cornwall.

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MOTION was made by Trustee Farrell to sell the 1996 International for \$20,000.00 to the Town of Cornwall.

SECOND was made by Trustee Daly.

AYE: Trustee Farrell

Trustee Chichester

Trustee Borowski

Trustee Daly

NAY:

NONE

VILLAGE CODE SECTION A145

The Mayor stated in 2015 the Local Law #5 several things were being done and it was discussed at the time to omit Section A145 -3 but did not happen. We need to set a public hearing for a local law to remove the outside use of the pavilion for that section of the code.

MOTION was made by Trustee Chichester to set at public hearing for December 13th at 7:20pm for a local law to remove the outside use of the pavilion for that section of the code.

SECOND was made by Trustee Farrell.

AYE: Trustee Farrell

Trustee Chichester

Trustee Borowski

Trustee Daly

NAY:

NONE

DPW SUPERINTENDENT SEMINAR/TRAINING REQUEST

The Mayor stated a couple of weeks ago I had sent out a request to the Board regarding the DPW Superintendent looking to go to a training session for his water credits for a two day seminar, November 14th & 15th.

MOTION was made by Trustee Daly for approval on the two day seminar training sessions for the DPW Superintendent.

SECOND was made by Trustee Farrell.

AYE: Trustee Farrell

Trustee Chichester

Trustee Borowski

Trustee Daly

NAY:

NONE

UNPAID VILLAGE TAX RETURN

The Mayor stated these are the taxes that were not paid to the Village which get sent to the County for re-levying. On the Woodbury side it amounts to \$44,942.38. On the Monroe side it amounts to \$31,721.95 for the total of \$76,664.33.

MOTION was made by Trustee Chichester to approve the unpaid Village Tax returns that were sent to the County for re-levying.

SECOND was made by Trustee Borowski.

AYE: Trustee Farrell

Trustee Chichester

Trustee Borowski

Trustee Daly

NAY:

NONE

PBA CONTRACT CORRECTION

The Mayor stated when the contract got approved this year on page 7 there was information left in it from 2008, 2009, 2010 and 2011. Sometime between 2012, 2013, 2014 and 2015 the numbers changed but not updated in the new contract. There is a corrective page for 2016, 2017, 2018 and 2019 which are the same numbers that were in it for 2015. I have been advised by the PBA that they will sign off on it. I am looking for authorization from the Board for us to sign off on this once they have signed off on it.

MOTION was made by Trustee Farrell for authorization from the Board to sign off on the corrective PBA Contract.

SECOND was made by Trustee Borowski.

AYE: Trustee Farrell
Trustee Chichester
Trustee Borowski
Trustee Daly

NAY:
NONE

FIRE DISTRICT

The Mayor stated shortly the Fire District will be coming for a building permit. In the past not for profits, etc. building permit fees have been waived for.

MOTION was made by Trustee Daly to waive the building permit fee for the Fire District.

SECOND was made by Trustee Farrell.

AYE: Trustee Farrell
Trustee Chichester
Trustee Borowski
Trustee Daly

NAY:
NONE

PARKS AND PLAYGROUND SIGNS

The Mayor stated circulated information on signs from Boone Wood Designs from Sugar Loaf. This will be for the playground and Mary Harriman Park. They are hand carved signs costing a little less than \$6,000.00. We would need a \$3,000.00 deposit.

MOTION was made by Trustee Farrell to authorize to move forward with the hand carved signs.

SECOND was made by Trustee Chichester.

AYE: Trustee Farrell
Trustee Chichester
Trustee Borowski
Trustee Daly

NAY:
NONE

DPW TOSHIBA PROPOSAL

The Mayor stated there is a proposal from Toshiba for a copier/printer/scanner for the DPW. We have a lease price of \$88.95 a month for 63 months. The only cost to the Village will be the paper.

MOTION was made by Trustee Chichester to approve the copier/printer/scanner lease for the DPW for 63 months at \$88.95 a month.

SECOND was made by Trustee Borowski.

AYE: Trustee Farrell
Trustee Chichester
Trustee Borowski
Trustee Daly

NAY:
NONE

ATTORNEY REPORT

Attorney Darwin stated I do not have anything.

The Mayor stated we did meet this afternoon in Woodbury regarding potential water district. We are moving along. Attorney Darwin has more research to do. This is to assure we can collect delinquent accounts that are outside the Village since we don't have any re-levy power outside the Village.

PUBLIC COMMENT

Mr. Hagopian asked when will I get a revised water bill?

Ms. Leake replied as soon as I do the adjustment I will send you a revised bill.

Mr. Hagopian replied thank you.

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MOTION was made by Chichester to enter into Executive Session for Attorney Client Privilege and Personnel Litigation.

SECOND was made by Trustee Farrell.

ALL IN FAVOR

At this time the Village Clerk was excused from the meeting.

The following was given by Mayor Welle:

Executive Session with Attorney Darwin

MOTION was made by Deputy Farrell to adjourn Executive Session and return to the Regular Session.

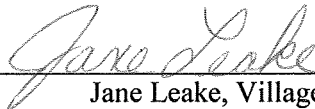
SECOND was made by Trustee Daly.

ALL IN FAVOR

MOTION was made by Trustee Chichester and **SECONDED** by Trustee Borowski to adjourn the meeting at 9:05pm.

ALL IN FAVOR

Respectfully submitted by:



Jane Leake, Village Clerk