

**VILLAGE OF HARRIMAN, NEW YORK
VILLAGE BOARD MEETING
December 9, 2014**

7:00 P.M. – AUDIT OF MONTHLY BILLS

7:30 P.M. – REGULAR MEETING

ROLL CALL:

Mayor Stephen Welle, Deputy Mayor Ed Shuart, Jr., Trustee G. Bruce Chichester, Trustee Christine Sacher, Trustee Lawrence Mosca, Building Inspector Ronald Walker, Police Chief Dan Henderson, Treasurer Marie Coimbra and Attorney Ben Ostrer.

The Mayor asked everyone to stand for the Pledge of Allegiance.

APPROVAL OF MINUTES:

Mayor Welle asked if there were any changes or additions to the minutes of 11/12/14 Board Meeting. There being none, the minutes were accepted as written.

MOTION was made by Trustee Shuart to accept the 11/12/2014 minutes.

SECOND was made by Trustee Chichester.

AYE: Trustee Chichester **NAY:** -0-
Trustee Mosca
Trustee Sacher
Trustee Shuart

INFORMATIONAL ITEMS:

- Bills were audited:
 - \$251,130.93 General Fund
 - \$152,799.79 Water Fund
 - \$ 5,520.87 Trust & Agency
- Upcoming meeting dates:
 - PLANNING BOARD MEETING: December 15, 2014
 - VILLAGE BOARD MEETING: January 13, 2014
 - ZONING BOARD OF APPEALS MEETING: December 10, 2014
- At the last meeting the board approved Jurgen Breitfeld to go to the Storm Water Training, unfortunately that class was filled, so he was unable to attend.
- On November 20th I attended the meeting in Goshen regarding Superstorm Sandy and recovering the local match, waiting to receive the paperwork to receive the remainder of the money.
- On December 2nd I attended a meeting in Goshen on Hazard Mitigation Planning and Grants, this is an opportunity to potential receive grants if we co-apply with the county.
- Monroe Clean Sweep has been set April 25th this year it will commence at the commuter parking lot in Millpond Parking Lot to scheduling conflicts, the area will still be the same, starting at 17 and 17M going to the intersection of 208 and 17M in Monroe. Also including places like Larkin Drive.
- Garbage Collection for Christmas week; Monroe side of the Village the garbage collection will not be on 12/25/2014 they will pick up 12/26/2014. We did not get the information yet for New Year's week but I assume it is the same.
- Woodbury side the garbage collection will be Saturday, December 27, 2014 and I assume that will be the same for New Years week.
- Planning Board and Zoning Board still have openings anyone interested should submit a letter to the Village Hall.

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INFORMATIONAL ITEMS (CONTINUED):

- In accordance with Village Codes Code 132-15 - No overnight parking on roads in the Village from November 1st thru April 1st from 11pm – 6 am. Code 132-27.1 No parking at all on Village the Village roads after 2 inches of snow accumulation until snow operation is complete.

DEPARTMENT REPORTS:

Treasurer Report – see attached report

DPW – see attached report. November Water Billing in the amount of \$325,170.94

Police Department – see attached report. Took in Funds of \$30.25

Water Account Adjustments – see attached report.

Building Department – see attached report.

\$1,869.00 Building permits

\$ 175.00 Certificate of Compliance

\$ 200.00 Municipals

Mayor asks the board if they had any questions

Trustee Mosca asked the Chief Dan Henderson how we made out with the police car that is out of service for the ignition problem?

Chief Henderson states that we are still waiting on the recall? They are back logged.

TRAINING REQUEST:

Mayor Welle stated that we received a training request from the Deputy Clerk for herself and Marie Coimbra, Treasurer to attend a half day NYCOM Election Workshop on Tuesday, January 13, 2015 the cost will be \$90.00.

MOTION was made by Trustee Shuart to authorize Deputy Clerk Jane Leake and Treasurer Marie Coimbra to attend the workshop on Tuesday, January 13, 2015.

SECOND was made by Trustee Chichester.

Trustee Sacher stated that she was not sure that we need to send both the Deputy Clerk and the Treasurer. I feel like this is a clerk position and we should just send the deputy clerk. Deputy Shuart stated that it is the first election for the deputy clerk and he feels like it would be a good thing.

AYE: Trustee Shuart
Trustee Chichester
Mayor Welle

NAY: Trustee Sacher
Trustee Mosca

WATER ACCOUNT 5426:

Account 5426 water bill for \$76.00 was their August bill which was due by September 1st payment was not received until October the 16th. The two penalties had been added and the November bill went with the outstanding balance on the new bill. They sent a check November 17, 2014 for just the bill and not the penalties the check was returned due to it being a partial payment. They are disputing this, they are stating in their letter that they never pay their bills late. They have been late 5 times in the last 10 quarters.

Denied for lack of motion.

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ENGAGEMENT LETTER SEDORE:

The Mayor stated we received an engagement letter from Sedore regarding the audit for the year ending May 2013-2014 in house audit. It states the cost is between \$10,000 and \$12,000 depending upon time taken. The cost is the same in which we have been paying.

MOTION was made by Trustee Shuart to approve the engagement letter from Sedore.
SECOND was made by Trustee Chichester.

Trustee Mosca asked if we need to go out for bid on this? Mayor Welle stated that every so many years you do, I believe every five years. If we start going out for bid at this point we will be behind again. Attorney Ostrer states that we have had the Comptroller's Office here with the recent audit so Sedore has the baseline numbers, they have done your prior audit. A new firm would need to familiarize themselves which would be more cost to the Village. If you wish you can put out an RFP for the audit for next year. Attorney Ostrer states that you could put one up now, but the by the time you got into the audit it would be well into 2015 and you will not be doing a timely audit.

Trustee Mosca states that he believes he has brought this up before. It seems like a lot of money to not be getting other quotes.

Attorney Ostrer states he believes it is comparable to what other villages of this size are paying.

AYE: Trustee Chichester
Trustee Sacher
Trustee Shuart
NAY: Trustee Mosca

MOTION was made by Trustee Mosca to go out for RFP for 2015.
SECOND was made by Trustee Sacher.

AYE: Trustee Sacher
Trustee Mosca
NAY: Trustee Shuart
Trustee Chichester
Mayor Welle

Trustee Shuart states they have been good to us, and I don't think this is the time we should be doing this. Trustee Sacher states we are just looking for RFPs for next time. Attorney Ostrer states Sedore could still submit RFP. Mayor Welle stated that we should readdress this at budget time, I will put it in the notes to do so.

BUDGET MODIFICATIONS AND TRANSFERS:

The first one has to do with the forfeiture money which was received from the county. The second one is regarding a US Treasury regarding Sergeant Cruz and the last has to do with an increase in the Workers Comp.

MOTION was made by Trustee Chichester to approve the Budget Modications and transfers as outlined by the Village Treasurer in her memo dated December 5, 2014

SECOND was made by Trustee Shuart

AYE: Trustee Chichester
Trustee Mosca
Trustee Sacher
Trustee Shuart
NAY: -0-

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ATTORNEY REPORT:

There was a check that was found when scanning the old Clerks records for \$5,000 for a capital contribution that was not deposited so we are still due that money. There was also a bond posted by another party who is seeking their bond back. That bond did not secure the capital contribution it secured the work, which was done. The bond should be sent back to the Rally's Company, however since there was a financial transaction through Rally and Grout they would look into it. We are not going to release the money back at this time. We are waiting to hear back.

TJ Max Easement – Nothing

Revision of the Arden Forest Easement – I personally took it over to record it is now executed by everyone. However now they would also like to see the original easement because there were some final fees due on that easement and they would also like a Mylar of the map that referred to on the easement. I put a call into Lanc Tully to see if we could get a reduced map.

PUBLIC COMMENT:

Michael Hagopian, 160 Route 17M

Mr. Hagopian asked when will the elections package be available?
Mayor Welle stated within the next two weeks.

Mr. Hagopian asked if we have got a report from the State Comptroller's Office yet?
Mayor Welle stated when the report is out and public it will be available.

MOTION was made by Shuart to enter into Executive Session for personnel with the building inspector, litigation, attorney client privilege item.

SECOND was made by Trustee Chichester.

ALL IN FAVOR.

At this time the Village Treasurer was excused from the meeting. The following was given by Mayor Welle:

MOTION was made by Trustee Shuart to end Executive Session and return to the regular meeting.

SECOND was made by Trustee Chichester.

ALL IN FAVOR

MOTION was made by Trustee Shuart to sign agreement with North Shore Solutions to develop a Village website for \$790.00

SECOND was made by Trustee Mosca

ALL IN FAVOR

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MOTION was made by Trustee Chichester to sign agreement with Government Payment Services, Inc. to allow village water and tax bills to be paid by credit card.

SECOND was made by Trustee Mosca

ALL IN FAVOR

A **MOTION** was made by Trustee Shuart and **SECONDED** by Trustee Chichester to adjourn the meeting at 8:50 p.m.

ALL IN FAVOR.

Respectfully submitted by _____

Marie Coimbra, Village Treasurer