

**VILLAGE OF HARRIMAN  
BUILDING DEPARTMENT  
1 CHURCH STREET  
HARRIMAN, NY 10926  
(845) 782-6892  
www.villageofharriman.org**

Application # \_\_\_\_\_  
Permit # \_\_\_\_\_  
Date \_\_\_\_\_  
Approved \_\_\_\_\_  
Denied \_\_\_\_\_

**APPLICATION FOR BUILDING PERMIT**

**Requirements for a Building Permit Application:**

- a. This application must be filled out completely and submitted in duplicate to the Building Department.
- b. Two surveys drawn to scale or two plot plan diagrams locating clearly and distinctly all buildings whether existing or proposed, and dimensions from property lines and existing structures.
- c. Two sets of drawings or plans drawn to scale including specifications describing the nature of the work to be performed, the materials and equipment to be used and installed, details of structural, mechanical, electrical, and plumbing installations, a title block which includes section, block and lot, and street address of where work will be performed. If a Special Permit, Site Plan Approval, or Zoning Variance was granted by the Village Board, Zoning Board or Planning Board, Date, and Decision (attach copy of approval letter).
- d. Workman's Compensation, Disability Certificate and Liability Insurance forms to be submitted with application and Village of Harriman named as additional insured. Acceptable forms: Workers Comp- C-105.2 or U-26.3, Disability- CE-200 or DB-120.1.
- e. Fee. Labor and materials. Checks made payable to the Village of Harriman.
- f. Upon approval of this application, the Building Department will issue a Building Permit to the applicant together with approved duplicate set of plans and specifications. Such permit and approved plans and specifications shall be kept on the premises available for inspection throughout the progress of the work.

***No work covered by this application may commence before a Building Permit is issued. No building shall be occupied or used in whole or in part for any purpose until a Certificate of Occupancy is issued by the Building Department.***

APPLICATION IS HEREBY MADE to the Building Department for the issuance of a Building Permit pursuant to the *New York State Building Construction Code* for the construction of buildings, additions, or alterations, or for removal or demolition, or change-of-use as herein described. The applicant agrees to comply with all applicable State and Local laws, ordinances, and regulations.

Name of Applicant: \_\_\_\_\_

Full Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-mail address: \_\_\_\_\_

State whether applicant is owner, lessee, agent, architect, engineer, or contractor: \_\_\_\_\_

Estimated value of construction \$ \_\_\_\_\_ Fee \$ \_\_\_\_\_

(Fee to be determined upon review of application.  
Appropriate fee must be submitted prior to issuance of  
any permit)

**Property Information:**

Location of Property where work will be done: \_\_\_\_\_

Section \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_ Zone: \_\_\_\_\_

Property Owner (if different from Applicant): \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Nature of work (check which is applicable): New building \_\_\_ Accessory building \_\_\_ Addition \_\_\_ Alteration \_\_\_

Repair \_\_\_ Change of use \_\_\_ Demolition \_\_\_ Deck \_\_\_ Pool \_\_\_ Sign \_\_\_ Fence \_\_\_ Other \_\_\_\_\_

Detailed description of work: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Existing use and occupancy of property: \_\_\_\_\_

Intended use and occupancy of property: \_\_\_\_\_

Check which type of street, at property access point, is applicable: Private Rd \_\_\_ Village St \_\_\_ County Rd \_\_\_ State Hwy \_\_\_

Check which is applicable: Private Septic \_\_\_ County Sewer \_\_\_ Private Well \_\_\_ Municipal Water \_\_\_ Private Water \_\_\_

Will substantial grading, cutting and/or filling, or tree removals be done on the property? Yes \_\_\_\_\_ No \_\_\_\_\_

Will blasting be done on the property? Yes \_\_\_\_\_ No \_\_\_\_\_

Are the premises located in a flood-plain zone (per FEMA mappings)? Yes \_\_\_\_\_ No \_\_\_\_\_

Name of Architect \_\_\_\_\_ Address \_\_\_\_\_ Tel# \_\_\_\_\_

Name of Engineer \_\_\_\_\_ Address \_\_\_\_\_ Tel# \_\_\_\_\_

Name of Contractor \_\_\_\_\_ Address \_\_\_\_\_ Tel# \_\_\_\_\_

Will electrical work be performed by an Electrical Contractor licensed in Orange County? Yes \_\_\_\_\_ No \_\_\_\_\_

*All electrical work must be performed by an Orange County licensed electrician.*

Electrician: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_ O.C. License # and Exp. \_\_\_\_\_

**NOTE: ALL ELECTRICAL WORK MUST BE INSPECTED BY A CERTIFIED THIRD-PARTY ELECTRICAL INSPECTION AGENCY AND A CERTIFICATE OF APPROVAL SUBMITTED TO THE BUILDING DEPARTMENT PRIOR TO COMPLETION OF THE PROJECT.**

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Consent of the Property Owner if applicant is not Property Owner:

I, \_\_\_\_\_, am the owner in fee of the premises described in this application and have authorized \_\_\_\_\_ to make this application on my behalf.

Property Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**It is the applicant's responsibility to call the Building Department to schedule inspections during construction and for final Certificate of Occupancy upon completion.**

**MUST CALL "811" OR 1-800-962-7962 BEFORE ANY DIGGING IS DONE ON PROPERTY**