

**VILLAGE OF HARRIMAN, NEW YORK
VILLAGE ORGANIZATION MEETING
APRIL 7, 2020
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The Organization meeting of the Village of Harriman was held on April 7, 2019 via WebEx at 7:00pm.

ROLL CALL: Mayor Stephen Welle, Deputy Mayor Collen Farrell, Trustee G. Bruce Chichester, Trustee Sandra Daly, Trustee Lou Medina and Village Clerk Jane Leake.

No Public Attended

Mayor Welle asked everyone to stand for the Pledge of Allegiance.

Mayor read "I have confirmed with the Village Counsel that tonight's meeting has been convened in accordance with the Governor's March 13, 2020 Executive Order 202.1, which suspends certain provisions of the Open Meetings Law to allow a Municipal Board to convene a meeting (public hearing) via teleconferencing. In accordance with the Executive Order, the public has been provided with the ability to view tonight's meeting (hearing) and a transcript will be provided at a later date. I have done a roll call of the Board Members and there is a quorum present for this meeting (hearing). I have also confirmed with the Village Clerk that this meeting (hearing) has been duly noticed. We have fulfilled our legal notice requirements by posting Notice on the Village bulletin boards, posting notice on the Village's home page of its website and sending to email contacts.

I want to thank Trustee Medina for arranging this teleconferencing tonight.

Item I: Mayor Welle stated Elected Officials.

Item II: Mayor Welle read the Appointments.

Item III: Mayor Welle stated the Planning Board and Zoning Board of Appeals Members as listed. No new appointments this evening for both Boards.

Item IV: Mayor Welle read the Village Board Appointments.

MOTION was made by Trustee Farrell to approve the Appointments of Items I through IV.

SECOND was made by Trustee Daly

AYE: Trustee Chichester
Trustee Farrell
Trustee Daly
Trustee Medina

NAY: -0-

Item V: Mayor Welle read the names of the Mayoral Appointments.

Item VI: Mayor Welle read his Appointments of the Department Heads. The Superintendent of Public Works position is vacant at this time.

Item VII: Mayor Welle read the appointments of the Village Contracts.

MOTION was made by Trustee Chichester to approve Items V - VII.

SECOND was made by Trustee Daly

AYE: Trustee Chichester
Trustee Farrell
Trustee Daly
Trustee Medina

NAY: -0-

Item VIII: Mayor Welle read the Official Newspaper - Times Herald Record

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Items IX through XIII: Mayor Welle read the Open Meeting Law Requirements Section 104(1), Village Board Meetings, Next Organization Meeting, Rules and Procedure and Tentative Budget Hearing Date.

The Village Board meetings are on the second Tuesday of the month at 7:30 pm. There is one correction - potential agenda items for the Village Board must be submitted in writing 5 days before the meeting. Special Meetings when posted accordingly. Next Organizational Meeting is Tuesday, April 6, 2021 at 7pm. The Village of Harriman Rules of Procedure are attached to the Organization Meeting. A tentative budget public hearing date for the next budget will be Tuesday, March 9, 2021 at 7:15pm and following that is the legal notice form which will be in the newspaper with the dollar figures.

Items XIV and XV: Mayor Welle read the Advance Approval of Claims and Mileage Allowance.

The mileage allowance as per the IRS is 57.5 cents per mile for personal use of vehicles and the fleets are listed with there proposed replacement dates.

MOTION was made by Trustee Medina to approve Items VIII through XV.

SECOND was made by Trustee Chichester

AYE: Trustee Chichester NAY: -0-
Trustee Farrell
Trustee Daly
Trustee Medina

Items XVI through XXIII: Mayor Welle read the Attendance at Schools and Conferences, Committees (A&B), Harriman Fire Engine Company, Official Bank, and Investment Policy, Election Resolutions, Human Resource Practice and Code of Ethics.

The Mayor stated the Harriman Fire Engine Company has been a part of the Monroe Joint Fired District since January 1, 2011. The Official Bank will be the Sterling National Bank. The Investment Policy and all other policies are attached to this. The Investment Policy was last revised August 13, 2019. The next Election in the Village of Harriman will be March 16, 2021. Human Resource Practices last revised June 11, 2019.

MOTION was made by Trustee Farrell to approve Items XVI through XXIII.

SECOND was made by Trustee Daly

AYE: Trustee Chichester NAY: -0-
Trustee Farrell
Trustee Daly
Trustee Medina

Item XXIV: Mayor Welle read Fire Protection Fees.

MOTION was made by Trustee Chichester to approve Item XXIV.

SECOND was made by Trustee Medina

AYE: Trustee Chichester NAY: -0-
Trustee Farrell
Trustee Daly
Trustee Medina

Items XXV through XXVIII: Mayor Welle read Towing Fees, Cell Phone Reimbursement Policy, PBA Officers and Village of Harriman Holidays. Correction in the Holiday Yearly dates.

MOTION was made by Trustee Farrell to approve Item XXV through XXVIII.

SECOND was made by Trustee Chichester

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AYE: Trustee Chichester NAY: -0-
Trustee Farrell
Trustee Daly
Trustee Medina

Item XXIX through XXXII: Mayor Welle read the list of Authorized Electrical Inspectors, Policies for Review and Approval, Fees and Hours of Operation. Adding to Policies for Review and Approval is G. Information and Security Breach Notification Policy Adopted July 19, 2019. Correction the Building Inspector lunch is an hour

MOTION was made by Trustee Medina to approve Items XXIX through XXXII.
SECOND was made by Trustee Chichester

AYE: Trustee Chichester NAY: -0-
Trustee Farrell
Trustee Daly
Trustee Medina

This concluded the Organization meeting at 7:16 p.m.

MOTION was made by Deputy Mayor Farrell to adjourn the Reorganization meeting at 7:16 p.m.
SECOND was made by Trustee Daly
ALL IN FAVOR

Respectfully submitted by: _____
Jane Leake, Village Clerk