



Village of Harriman

*1 Church Street
Harriman, New York 10926*

TEL: (845) 783-4421

FAX: (845) 782-2016

APRIL 6, 2021

REORGANIZATIONAL MEETING

7PM

**VILLAGE OF HARRIMAN, NEW YORK
VILLAGE ORGANIZATION MEETING
APRIL 6, 2021
Page 1**

The Organization meeting of the Village of Harriman was held on April 6, 2021 at 7:00pm.

ROLL CALL: Mayor Lou Medina, Trustee G. Bruce Chichester, Trustee Carol Schneider, Trustee Mitchell, and Village Clerk Jane Leake.

ABSENT: Trustee Sandra Daly

No Public Attended

Mayor Medina asked everyone to stand for the Pledge of Allegiance.

Item I: Mayor Medina stated Elected Officials.

Congratulations to our newly Elected and our new Elected Trustees. Re-elected is G. Bruce Chichester and Sandra Daly. New Elected is Carol Schneider who I am also appointing this evening to Deputy Mayor and elected official Sharon Worthy-Spiegl. Just to give some background on the Justice Position. Judge Wienberg resigned effective November 10, 2020. At the November 20, 2020 meeting the Board adopted Local Law 2020-11 to abolish one of the two Justice Court Positions which was subject to permissive referendum and to take effect after March 16, 2021 Elections. At a special Board Meeting also held in November of 2020 the Board appointed Acting Justice Worthy-Spiegl effective December 1, 2020. In January 2021 Judge Alan Drian resigned earlier then his elected term ended. At this time now we can appoint Judge Worthy-Spiegl to Justice Drian's position whose term ends on March 31, 2022. We will also be appointing an Acting Justice within the next few months.

Item II: Mayor Medina read the Appointments.

Item III: Mayor Medina stated the Planning Board and Zoning Board of Appeals Members as listed. The Planning Board had a reappointment of Jim Kelly whose term will now end March 2025 and a new appointment in 2021, Neil Murphy whose term ends March 2026. On the Zoning Board new appointments were Elsie Cruz whose term ends March 2025 and Christine Paez whose term ends March 2026.

Item IV: Mayor Medina read the Village Board Appointments.

MOTION was made by Deputy Mayor Schneider to approve the Appointments of Items I through IV.

SECOND was made by Trustee Chichester

AYE: Trustee Chichester
Trustee Mitchell
Deputy Mayor Schneider

NAY: -0-

Item V: Mayor Medina read the names of the Mayoral Appointments.

Item VI: Mayor Medina read his Appointments of the Department Heads. Last year we hired a new DPW Superintendent, Kyle Livsey and hired this year is a new Code Enforcement Officer, Kim DeSocio.

Item VII: Mayor Medina read the appointments of the Village Contracts.

MOTION was made by Trustee Mitchell to approve Items V - VII.

SECOND was made by Trustee Chichester

AYE: Trustee Chichester
Trustee Mitchell
Deputy Mayor Schneider

NAY: -0-

Item VIII: Mayor Welle read the Official Newspaper - Times Herald Record

**VILLAGE OF HARRIMAN, NEW YORK
VILLAGE ORGANIZATION MEETING
APRIL 6, 2021
Page 2**

Items IX through XIII: Mayor Medina read the Open Meeting Law Requirements Section 104(1), Village Board Meetings, Next Organization Meeting, Rules and Procedure and Tentative Budget Hearing Date.

Our next Organizational Meeting is Tuesday, April 5, 2022 at 7pm at the Village Hall. The Village of Harriman Rules of Procedure are attached to the Organization. Meeting. A tentative budget public hearing date for the next budget will be Tuesday, April 12, 2022 at 7:15pm.

MOTION was made by Trustee Chichester to approve Items VIII through XIII.
SECOND was made by Deputy Mayor Schneider

AYE: Trustee Chichester NAY: -0-
Trustee Mitchell
Deputy Mayor Schneider

Items XIV and XV: Mayor Medina read the Advance Approval of Claims and Mileage Allowance.

The mileage allowance is at the current rate of .56 cents per mile for personal use of vehicles and the fleets are listed. The Highway Fleet includes a leaf machine sweeper, dump truck freightliner truck and as well as tractor excavator loader and chipper.

MOTION was made by Deputy Mayor Schneider to approve Items VIII through XV.
SECOND was made by Trustee Chichester

AYE: Trustee Chichester NAY: -0-
Trustee Mitchell
Deputy Mayor Schneider

Items XVI through XXIII: Mayor Medina read the Attendance at Schools and Conferences, Committees (A&B), Harriman Fire Engine Company, Official Bank, and Investment Policy, Election Resolutions, Human Resource Practice and Code of Ethics.

The Mayor stated currently we have one Historical Preservation Committee that is Chaired by Irma Escallier. The Harriman Fire Engine Company has been a part of the Monroe Joint Fire District since January 1, 2011. The Official Bank will be the Sterling National Bank. The Investment Policy is also included in Section XXX of the Organizational document. The next General Election in the Village of Harriman is to be held on March 15, 2022. A resolution was passed and adopted and approved for this on March 25, 1998. There has been no changes this year to the Employee Handbook.

MOTION was made by Trustee Mitchell to approve Items XVI through XXIII.
SECOND was made by Deputy Mayor Schneider

AYE: Trustee Chichester NAY: -0-
Trustee Mitchell
Deputy Mayor Schneider

Item XXIV: Mayor Medina read Fire Protection Fees.

Fire Protection Fees were amended this year on March 9, 2021 by Local Law #2 of 2021.

Items XXIV through XXVIII: Mayor Medina read Towing Fees, Cell Phone Reimbursement Policy, PBA Officers and Village of Harriman Holidays.

Upon proof of paid bills, a reimbursement will be given to certain employees within those Departments. The new PBA President is Edward Josefovitz and new Vice President John Levison. The Treasurer remains the same. Martin Luther King and Good Friday are designated as flexible holidays therefore, nonunion employees can pick one or the other, but not both as a flexible holiday.

**VILLAGE OF HARRIMAN, NEW YORK
VILLAGE ORGANIZATION MEETING
APRIL 6, 2021
Page 3**

MOTION was made by Trustee Chichester to approve Item XXV through XXVIII.
SECOND was made by Trustee Mitchell

AYE: Trustee Chichester
Trustee Mitchell
Deputy Mayor Schneider

Item XXIX through XXXII: Mayor Medina read the list of Authorized Electrical Inspectors, Policies for Review and Approval, Fees and Hours of Operation.

Moving forward we will probably make some updates to the Authorized Electrical Inspectors. The Financial Risk Assessment Plan was updated November 2020 along with a current update on page four adding item E. Assist Treasurer with Clerical tasks related to taxes. The Disaster Policy was updated this period of April 2021. Records Retention and Destruction Policy was updated October 2020. Pandemic Action Plan was updated in February 2021. Policies were distributed to the Board Members in advance of this meeting for review and approval. The Village Hall Staff hours has been revised for the pandemic that we close at 3pm and there is no one hour unpaid meal break. It is more a working meal break.

MOTION was made by Trustee Mitchell to approve Items XXIX through XXXII.
SECOND was made by Deputy Mayor Schneider

AYE: Trustee Chichester
Trustee Mitchell
Deputy Mayor Schneider

This concluded the Organization meeting at 7:22 p.m.

MOTION was made by Trustee Chichester to adjourn the Reorganization meeting at 7:22 p.m.
SECOND was made by Trustee Mitchell
ALL IN FAVOR

Respectfully submitted by: _____
Jane Leake, Village Clerk