



Village of Harriman

*1 Church Street
Harriman, New York 10926
TEL: (845) 783-4421
FAX: (845) 782-2016*

APRIL 4, 2023

REORGANIZATIONAL MEETING

7PM

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The Organization meeting of the Village of Harriman was held on April 4, 2023 at 7:00pm.

ROLL CALL: Mayor Lou Medina, Trustee G. Bruce Chichester, Deputy Mayor Carol Schneider, Trustee Sandra Daly and Village Clerk Jane Leake.

ABSENT: Trustee Wayne Mitchell

No Public Attended

Mayor Medina asked everyone to stand for the Pledge of Allegiance.

Item I: Mayor Medina stated Elected Officials.

Congratulations to Trustees Mitchell and Schneider for their reelection and to Justice Bruce Schonberg for winning 2023 election. Thank you for your commitment to the Village and to the Residents.

For the record: we will be changing the compensation structure for the Acting Justice from an annual salary to \$250 per court appearance when the Acting Justice is needed to cover for Justice Schonberg.

Item II: Mayor Medina read the Appointments.

Item III: Mayor Medina stated the Planning Board and Zoning Board of Appeals Members as listed. They are 5 years terms subject to Board approval. Planning Board Meeting every third Monday of the month and the Zoning Board meets every first Wednesday of the month.

Item IV: Mayor Medina read the Village Board Appointments.

MOTION was made by Trustee Chichester to approve the Appointments of Items I through IV.
SECOND was made by Trustee Daly

AYE: Trustee Chichester
Deputy Mayor Schneider
Trustee Daly
NAY: -0-

Item V: Mayor Medina read the names of the Mayoral Appointments.

Item VI: Mayor Medina read his Appointments of the Department Heads.

Item VII: Mayor Medina stated the appointments of the Village Contracts remain the same with the exception of our Village Attorney who is from the Law Office of David L. Darwin

MOTION was made by Deputy Mayor Schneider to approve Items V - VII.
SECOND was made by Trustee Daly

AYE: Trustee Chichester
Deputy Mayor Schneider
Trustee Daly
NAY: -0-

Item VIII: Mayor Medina read the Official Newspaper - Times Herald Record

Items IX through XIII: Mayor Medina read the Open Meeting Law Requirements Section 104(1), Village Board Meetings, Next Organization Meeting, Rules and Procedure and Tentative Budget Hearing Date.

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Our next Organizational Meeting is Tuesday, April 2, 2024 at 7pm at the Village Hall. The Village of Harriman Rules of Procedure are attached to the Organization. Meeting. A tentative budget public hearing date for the next budget of 2024-2025 will be Tuesday, April 9, 2024 at 7:15pm.

MOTION was made by Trustee Daly to approve Items VIII through XIII.
SECOND was made by Trustee Chichester

AYE: Trustee Chichester **NAY:** -0-
Deputy Mayor Schneider
Trustee Daly

Items XIV and XV: Mayor Medina read the Advance Approval of Claims and Mileage Allowance.

The mileage allowance is at the current rate of 0.655 cents per mile for personal use of vehicles and the fleets are listed. The current Highway Fleet remains the same which there are two additions this year under the Water Department 2022 Case 590 SN replaced with a date of 2032 and the new 2022 RAM 3500 also replacement 2032. The current Police Fleet has changed with one addition.

MOTION was made by Trustee Chichester to approve Items XIV through XV.
SECOND was made by Deputy Mayor Schneider

AYE: Trustee Chichester **NAY:** -0-
Deputy Mayor Schneider
Trustee Daly

Items XVI through XX: Mayor Medina read the Attendance at Schools and Conferences, Committees (A&B), Harriman Fire Engine Company, Official Bank, and Investment Policy

The Mayor stated currently we have one Historical Preservation Committee that was created by Local Law 1992, appointing Irma Escallier as the Village Historian. The Harriman Fire Engine Company has been a part of the Monroe Joint Fire District since January 1, 2011. The Official Bank Webster Bank which was formally Sterling National Bank and the recent addition to include the Berkshire Bank. The Investment Policy is also included in Section XXX which was last revised in 2019.

MOTION was made by Deputy Mayor Schneider to approve Items XVI through XX.
SECOND was made by Trustee Chichester

AYE: Trustee Chichester **NAY:** -0-
Deputy Mayor Schneider
Trustee Daly

Items XXI through XXIII: Mayor Medina read the Election Resolution, Human Resource Practices and Code of Ethics

The next General Election in the Village of Harriman is to be held on March 18, 2025. A resolution was passed and adopted and approved March 1998. The Employee Handbook that was adopted by the Board of Trustees in 2007 was last revised May 10, 2022. Code of Ethics created by Local Law 1991 and last revised in 3/27/12.

MOTION was made by Trustee Daly to approve Items XXI through XXIII.
SECOND was made by Trustee Chichester

AYE: Trustee Chichester **NAY:** -0-
Deputy Mayor Schneider
Trustee Daly

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Item XXIV: Mayor Medina read Fire Protection Fees.

Fire Protection Fees was last amended March 9, 2021, by Local Law #2 of 2021.

Items XXIV through XXVIII: Mayor Medina read Towing Fees, Cell Phone Reimbursement Policy, PBA Officers and Village of Harriman Holidays.

The PBA Officer's remain the same. Holidays are listed for all nonunion employees. These are the same Holiday dates with no changes this year just on the day they fall.

MOTION was made by Trustee Chichester to approve Item XXIV through XXVIII.
SECOND was made by Deputy Mayor Schneider

AYE: Trustee Chichester **NAY:** -0-
Deputy Mayor Schneider
Trustee Daly

Item XXIX through XXXII: Mayor Medina read the list of Authorized Electrical Inspectors, Policies for Review and Approval, Fees and Hours of Operation.

The Authorized Electrical Inspectors List has recently been revised with a couple of additions and two removals. There is an additional to the Hours of Operation of a part-time whose regular scheduled hours are 12-3pm Monday through Friday. Individual hours are subject to change based on Village needs approved by the Mayor, Village Board or Department Head as required.

MOTION was made by Trustee Daly to approve Items XXIX through XXXII.
SECOND was made by Trustee Chichester

AYE: Trustee Chichester **NAY:** -0-
Deputy Mayor Schneider
Trustee Daly

This concluded the Organization meeting at 7:16 p.m.

MOTION was made by Trustee Chichester to adjourn the Reorganization meeting at 7:16 p.m.
SECOND was made by Trustee Daly
ALL IN FAVOR

Respectfully submitted by: _____
Jane Leake, Village Clerk