



Village of Harriman

1 Church Street
Harriman, New York 10926
TEL: (845) 783-4421

APRIL 2, 2024

REORGANIZATIONAL MEETING

7PM

**VILLAGE OF HARRIMAN, NEW YORK
VILLAGE ORGANIZATION MEETING
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The Organization meeting of the Village of Harriman was held on April 2, 2024 at 7:00pm.

ROLL CALL: Mayor G. Bruce Chichester, Deputy Mayor Wayne Mitchell, Trustee Sandra Daly, Trustee Carol Schneider and Village Clerk Jane Leake.

ABSENT: None

No Public Attended

Mayor G. Bruce Chichester asked everyone to stand for the Pledge of Allegiance.

Item I: Mayor Chichester stated Elected Officials

Item II: Mayor Chichester read the Appointments

Item III: Mayor Chichester stated the Planning Board and Zoning Board of Appeals Members as listed. They are 5 years terms subject to Board approval. Planning Board Meeting every third Monday of the month and the Zoning Board meets every first Wednesday of the month.

Item IV: Mayor Chichester read the Village Board Appointments

Item V: Mayor Chichester read the names of the Mayoral Appointments

Item VI: Mayor Chichester read his Appointments of the Department Heads

Item VII: Mayor Chichester stated the Appointments of the Village Contract.

Item VIII: Mayor Chichester read the Official Newspaper - Times Herald Record

Items IX through X: Mayor Chichester read the Open Meeting Law Requirements Section 104(1) and Village Board Meetings

MOTION was made by Trustee Daly to approve Items I - X.

SECOND was made by Deputy Mayor Mitchell

ALL IN FAVOR

Items XI through XIII: Mayor Chichester read the Next Organization Meeting, Rules and Procedure and Tentative Budget Hearing Date

Our next Organizational Meeting is Tuesday, April 1, 2025 at 7pm at the Village Hall. The Village of Harriman Rules of Procedure are attached to the Organization. Meeting. A tentative budget public hearing date for the next budget of 2025-2026 will be Tuesday, April 8, 2025 at 7:15pm.

MOTION was made by Trustee Schneider to approve Items XI through XIII.

SECOND was made by Deputy Mayor Mitchell

ALL IN FAVOR

Item XIV: Mayor Chichester read the Advance Approval of Claims

MOTION was made by Deputy Mayor Mitchell to approve Item XIV.

SECOND was made by Trustee Daly

ALL IN FAVOR

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Item XV: Mayor Chichester read the Mileage Allowance

The mileage allowance is at the current rate of 0.67 cents per mile for personal use of vehicles and the fleets as listed. The current Highway and Police Fleets remain the same.

MOTION was made by Trustee Schneider to approve Item XV.
SECOND was made by Deputy Mayor Mitchell
ALL IN FAVOR

Item XVI: Mayor Chichester read the Attendance at Schools and Conferences

MOTION was made by Trustee Daly to approve Item XVI.
SECOND was made by Trustee Schneider
ALL IN FAVOR

Item XVII: Mayor Chichester read the Committees

MOTION was made by Deputy Mayor Mitchell to approve Items XVII.
SECOND was made by Trustee Daly
ALL IN FAVOR

Items XVIII and XIX: Mayor Chichester read the Harriman Fire Engine Company and Official Banks

The Harriman Fire Engine Company #1 is as of January 1, 2011 a part of the Monroe Joint Fire District.

MOTION was made by Trustee Daly to approve Items XVIII and XIX.
SECOND was made by Trustee Schneider
ALL IN FAVOR

Item XX: Mayor Chichester read the Investment Policy

MOTION was made by Deputy Mayor Mitchell to approve Item XX.
SECOND was made by Trustee Daly
ALL IN FAVOR

Item XXI: Mayor Chichester read the Election Resolutions

The next General Election in the Village of Harriman is to be held on March 18, 2025. Resolution was passed, adopted and approved March 1998.

MOTION was made by Trustee Daly to approve Item XXI.
SECOND was made by Deputy Mayor Mitchell
ALL IN FAVOR

Items XXII and XXIII: Mayor Chichester read the Human Resource Practices and Code of Ethics

The Employee Handbook that was adopted by the Board of Trustees in 2007 was last revised August 8, 2023. The Code of Ethic was created by Local Law 1991 and last revised in 3/27/12.

MOTION was made by Trustee Schneider to approve Items XXII and XXIII.
SECOND was made by Deputy Mayor Mitchell
ALL IN FAVOR

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Item XXIV: Mayor Chichester stated the Fire Protection Fees

Fire Protection Fees were last amended March 9, 2021, by Local Law #2 of 2021.

MOTION was made by Trustee Daly to approve Item XXIV.

SECOND was made by Deputy Mayor Mitchell

ALL IN FAVOR

Item XXV: Mayor Chichester stated the Towing Fees

MOTION was made by Trustee Daly to approve Item XXV.

SECOND was made by Deputy Mayor Mitchell

ALL IN FAVOR

Item XXVI: Mayor read the Cell Phone Reimbursement Policy

MOTION was made by Deputy Mayor Mitchell to approve Item XXVI.

SECOND was made by Trustee Schneider

ALL IN FAVOR

Items XXVII and XXVIII: Mayor read the PBA Officers and Village of Harriman Holidays

(Holidays are listed for all nonunion employees)

MOTION was made by Trustee Schneider to approve Item XXVII and XXVIII.

SECOND was made by Deputy Mayor Mitchell

ALL IN FAVOR

Item XXIX: Mayor Chichester stated the list of Authorized Electrical Inspectors

MOTION was made by Trustee Daly to approve Item XXIX.

SECOND was made by Deputy Mayor Mitchell

ALL IN FAVOR

Item XXX: Mayor Chichester read the list of Policies for Review and Approval

MOTION was made by Trustee Daly to approve Item XXX.

SECOND was made by Trustee Schneider

ALL IN FAVOR

Item XXXI: Mayor read the Fees

MOTION was made by Deputy Mayor Mitchell to approve Item XXXI.

SECOND was made by Trustee Daly

ALL IN FAVOR

Item XXXII: Mayor Chichester read the Hours of Operation

Individual hours are subject to change based on Village needs approved by the Mayor, Village Board or Department Head as required.

MOTION was made by Trustee Schneider to approve Item XXXII.

SECOND was made by Trustee Daly

ALL IN FAVOR

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This concluded the Organization meeting at 7:30 p.m.

MOTION was made by Trustee Daly to adjourn the Reorganization meeting at 7:30 p.m.
SECOND was made by Deputy Mayor Mitchell
ALL IN FAVOR

Respectfully submitted by: _____
Jane Leake, Village Clerk