

**VILLAGE OF HARRIMAN, NEW YORK
VILLAGE ORGANIZATION MEETING
APRIL 2, 2019
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The Organization meeting of the Village of Harriman was held on April 2, 2019 in the Village Hall at 7:00pm.

ROLL CALL: Mayor Stephen Welle, Deputy Mayor Collen Farrell, Trustee G. Bruce Chichester, Trustee Sandra Daly, Trustee Lou Medina and Village Clerk Jane Leake.

Public in Attendance

Mayor Welle asked everyone to stand for the Pledge of Allegiance.

Item I: Mayor Welle stated Elected Officials.

Item II: Mayor Welle read the Appointments.

MOTION was made by Trustee Farrell to approve the Appointments of Items I and II.
SECOND was made by Trustee Daly

AYE: Trustee Chichester
Trustee Farrell
Trustee Daly
Trustee Medina
NAY: -0-

Item III: Mayor Welle stated the Planning Board and Zoning Board of Appeals Members are listed. Irma Escallier is Chair of Planning Board and Carol Schneider is Chair of Zoning Board of Appeals. Zoning Board of Appeals has one vacancy and alternate position.

Item IV: Mayor Welle read the Village Board Appointments.

MOTION was made by Trustee Chichester to approve the Village Board, Planning Board and Zoning Board Appointments
SECOND was made by Trustee Farrell

AYE: Trustee Chichester
Trustee Farrell
Trustee Daly
Trustee Medina
NAY: -0-

Item V: Mayor Welle read the names of the Mayoral Appointments. The Storm Water Management Coordinator is vacant at this point. The contact for anyone is Ken Gopel and Lanc & Tully Engineering on that. No approval is required.

Item VI: Mayor Welle read his Appointments of the Department Heads.

MOTION was made by Trustee Daly to approve the Appointments on Items V and VI..
SECOND was made by Trustee Chichester

AYE: Trustee Chichester
Trustee Farrell
Trustee Daly
Trustee Medina
NAY: -0-

Item VII: Mayor Welle read the appointments of the Village Contracts.

MOTION was made by Trustee Medina to approve Items VII.
SECOND was made by Trustee Chichester

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AYE: Trustee Chichester NAY: -0-
Trustee Farrell
Trustee Daly
Trustee Medina

Item VIII: Mayor Welle read the Official Newspaper Times Herald Record

Items IX through XIII: Mayor Welle read the Open Meeting Law Requirements Section 104(1), Village Board Meetings, Next Organization Meeting, Rules and Procedure and Tentative Budget Hearing Date.

The Village Board meetings are on the second Tuesday of the month at 7:30 pm. There is one correction - potential agenda items for the Village Board must be submitted in writing 5 days before the meeting. Special Meetings when posted accordingly. Next Organizational Meeting is Tuesday, April 7, 2020 at 7pm. The Village of Harriman Rules of Procedure are attached to the Organization. Meeting. A tentative budget public hearing date for the next budget will be Tuesday, March 10, 2020 at 7:15pm and following that is the legal notice form which will be in the newspaper with the dollar figures.

Items XIV and XV: Mayor Welle read the Advance Approval of Claims and Mileage Allowance.

The mileage allowance as per the IRS is 58 cents per mile for personal use of vehicles.

MOTION was made by Trustee Daly to approve Items VIII through XV.
SECOND was made by Trustee Farrell

AYE: Trustee Chichester NAY: -0-
Trustee Farrell
Trustee Daly
Trustee Medina

Mayor Welle stated the tentative vehicle replacement schedule is listed. It is divided between the Highway Fleet and the Water Fleet. There is also the Police Department Fleet and listed with that is the Building Inspectors vehicle.

Items XVI through XVII: Mayor Welle read the Attendance at Schools and Conferences, Committees (A&B)

Trustee Chichester asked how many people actually go to the schools?

Mayor replied the Planning Board and ZBA have to and for the most part they have been taking advantage of it.

Mayor continued there is one standing committee which is the Historical Preservation Committee created by Local Law 1992 and this past year Irma Escallier took over as being the Chairperson of that.

Items XVIII through XXI: Mayor Welle stated Harriman Fire Engine Company, Official Bank, and Investment Policy and Election Resolutions

The Mayor stated the Harriman Fire Engine Company has been a part of the Monroe Joint Fire District since January 1, 2011. The Official Bank will be the Sterling National Bank. The Investment Policy and all other policies are attached to this. The Investment Policy was last revised September 12, 2012. The next Election in the Village of Harriman will be March 16, 2021.

Items XXII through XXV: Mayor Welle read Human Resources Practices, Code of Ethics, Fire Protection Fees, and Towing Fees.

Mayor stated number 2 was last revised January 8, 2019. Code of Ethics is now totally included in the Employee Handbook. Towing Fees took effect January 1, 2019.

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Items XXVI through XXIX: Mayor Welle stated Cell Phone Reimbursement Policy, PBA Officers, Village of Harriman Holidays and the list of Authorized Electrical Inspectors.

Mayor read the cell phone policy with changes. One change with the revision of the Employee Handbook the Harriman Holiday of Election Day was eliminated and those 8 hours were split between Christmas Eve and New Year's Eve.

Item XXX: Mayor Welle read the Policies for Review and Approval.

Item XXXI: Mayor Welle read Fees as listed.

Item XXXII: Mayor Welle read Hours of Operation.

MOTION was made by Trustee Chichester to approve Items XVI through XXXII.
SECOND was made by Trustee Farrell.

AYE: Trustee Chichester
Trustee Farrell
Trustee Daly
Trustee Medina
NAY: -0-

This concluded the Organization meeting at 7:16 p.m.

MOTION was made by Trustee Chichester to adjourn the Reorganization meeting at 7:16 p.m.
SECOND was made by Trustee Daly
ALL IN FAVOR

Respectfully submitted by: _____
Jane Leake, Village Clerk