

**VILLAGE OF HARRIMAN, NEW YORK
VILLAGE ORGANIZATION MEETING
APRIL 1, 2015**

The Organization meeting of the Village of Harriman was held on April 1, 2015 in the Village Hall at 7:00pm.

ROLL CALL: Mayor Stephen Welle, Deputy Mayor Edward Shuart Jr., Trustee G. Bruce Chichester, Trustee Collen Farrell, Trustee Frank Borowski and Village Treasurer Marie Coimbra.

No Public in Attendance.

Mayor Welle asked everyone to stand for the Pledge of Allegiance.

Item I: Mayor Welle read the Elected Officials.

Item II: Mayor Welle read the proposed Appointments A through F

MOTION was made by Trustee Chichester to approve the appointments of Item II A through F.
SECOND was made by Trustee Shuart.

AYE: Trustee Chichester
Trustee Farrell
Trustee Borowski
Trustee Shuart

NAY: -0-

Item III: Mayor Welle read his appointments to the Planning Board. Mayor Welle stated that The Chair will remain Donald Danziesen. Board members are as follows; Juan Quinones, Martin Stanise, Irma Escaller. Alternates; Jennifer Carillo and Ronald Klare. The Mayor stated we do have one vacancy, with a term ending 2020; we can take one of the alternates and appoint them as a regular member. I will ask if there is a motion to nominate Jennifer Carillo as a board for a term ending 2020.

DIED LACK OF MOTION.

The Mayor asked is there a motion to appoint Ronald Klare as a regular planning board member with a term ending 2020.

MOTION was made by Trustee Borowski to appoint Ronald Klare as a regular planning board member term ending 2020.

SECOND was made by Trustee Farrell.

AYE: Trustee Chichester
Trustee Farrell
Trustee Borowski
Trustee Shuart

NAY: -0-

We will have a vacant alternate position and Ronald Klare will be a regular planning board member.

Mayor Welle then read his appointments to the Zoning Board of Appeals. Mayor Welle stated that Laurine Miller will remain the Chair. Mayor Welle stated Board members as follows: Carol Schneider, Charles Crover, 2 vacant positions and one alternate position.

MOTION was made by Trustee Shuart to approve the Planning Board and Zoning Board of Appeals appointments.
SECOND was made by Trustee Chichester.

AYE: Trustee Chichester
Trustee Farrell
Trustee Borowski
Trustee Shuart

NAY: -0-

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Item IV: Mayor Welle read the Village Board Appointments.

MOTION was made by Trustee Shuart to approve the Village Board appointments

SECOND was made by Trustee Chichester.

AYE: Trustee Chichester NAY: -0-
Trustee Farrell
Trustee Borowski
Trustee Shuart

Item V: Mayor Welle read the names of the Mayoral Appointments. No approval is required.

Item VI: Mayor Welle read his appointments of the Department Heads

MOTION was made by Trustee Shuart to approve Department Heads

SECOND was made by Trustee Chichester.

AYE: Trustee Chichester NAY: -0-
Trustee Farrell
Trustee Borowski
Trustee Shuart

Item VII: Mayor Welle read the appointments of the Village Contracts

MOTION was made by Trustee Chichester to approve Village Contracts

SECOND was made by Trustee Farrell

AYE: Trustee Chichester NAY: -0-
Trustee Farrell
Trustee Shuart
Mayor Welle

Items VIII, through XIII: Mayor Welle read the Official Newspaper, Open Meeting Law Requirements, and Village Board Meetings.

We will be changing the Village Board Meeting, there will be one meeting a month on the second Tuesday, if there is a need for an additional meeting it will be on the fourth Tuesday at 7:00 p.m. We are going to try this and see how it works. As of now we have a second meeting scheduled for this April 28, 2015 due to the fact that the budget may not be ready to adopt at the April 14, 2015 meeting. The Regular Board meeting on the second Tuesday of the month will start on 7:30 p.m., audit of the bills will be at 7:00 p.m. if we have a public hearing the audit of the bills is at 6:45 p.m.

Mayor Welle read next Special Meetings, Organization Meeting, Rules of Procedures and Tentative Budget Hearing Date.

MOTION was made by Trustee Chichester to approve Official Newspaper and policies and procedures.

SECOND was made by Trustee Borowski

AYE: Trustee Chichester NAY: -0-
Trustee Farrell
Trustee Borowski
Trustee Shuart

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XIV: ADVANCE APPROVAL OF CLAIMS --The Mayor read the list of approved claims.

MOTION was made by Trustee Chichester to approve advance approval of claims.

SECOND was made by Trustee Borowski

AYE: Trustee Chichester
Trustee Farrell
Trustee Borowski
Trustee Shuart

NAY: -0-

XV: Mayor Welle stated that the mileage is the IRS approved rate 57.5 cents.

MOTION was made by Trustee Chichester to approve the rate of 57.5 cents.

SECOND was made by Trustee Shuart

AYE: Trustee Chichester
Trustee Mosca
Trustee Sacher
Trustee Shuart

NAY: -0-

Mayor Welle read the vehicle replacement schedule for the Highway Fleet, the Water Department Fleet, and the Police Department Fleet.

Items XVI through XVIII: Mayor Welle read Attendance at Schools and Conferences and Committees, Harriman Fire Engine Company:

MOTION was made by Trustee Shuart to approve Items XVI through XVIII.

SECOND was made by Trustee Chichester

AYE: Trustee Chichester
Trustee Farrell
Trustee Borowski
Trustee Shuart

NAY: -0-

ITEM: XIX Official Bank and XX Investment Policy.

MOTION was made by Trustee Shuart to approve Items XIX. And XX

SECOND was made by Trustee Farrell.

AYE: Trustee Chichester
Trustee Farrell
Trustee Borowski
Trustee Shuart

NAY: -0-

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ITEM: XXI – Election Resolutions

Mayor stated that the next general election will be March 21, 2017, scheduled hours Noon to 9:00 p.m. That is something I believe we should look into changing, due to many residents asking for earlier hours this year.

ITEM: XXII Mayor Welle Read Human Resources Practices, XXIII Code of Ethics, XXIV. Fire Protection Fees.

MOTION was made by Trustee Chichester to approve Election Resolutions, Human Resources Practices, Code of Ethics, and Fire Protection Fees.

SECOND was made by Trustee Borowski

AYE: Trustee Chichester
Trustee Farrell
Trustee Borowski
Trustee Shuart

NAY: -0-

ITEM: Mayor Welle read XXV. TOWING RATES, ITEM XXVI CELL PHONE RE-IMBURSEMENT POLICY, XXVII. PBA OFFICERS.

MOTION was made by Trustee Shuart to approve Towing Rates, Cell Phone Reimbursement and the PBA Officers.

SECOND was made by Trustee Farrell.

AYE: Trustee Chichester
Trustee Farrell
Trustee Borowski
Trustee Shuart

NAY: -0-

ITEM: XXVIII – Village of Harriman Holidays (April 1st. 2015 to May 30, 2016).

MOTION was made by Trustee Shuart to approve Village of Harriman Holidays.

SECOND was made by Trustee Chichester.

AYE: Trustee Chichester
Trustee Farrell
Trustee Borowski
Trustee Shuart

NAY: -0-

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ITEM XXIX: Mayor Welle read Village of Harriman Authorized Electrical Inspectors:
5 people have been listed; these have been verified with insurance. We had a request from a company named Inspections on Time; the Mayor stated I want to adopt the 5 listed Authorized Electrical Inspectors on page 10.

MOTION was made by Trustee Chichester to approve the 5 listed electrical inspectors listed on page 10 of the reorganization.

SECOND was made by Trustee Stuart.

AYE: Trustee Chichester
Trustee Farrell
Trustee Borowski
Trustee Stuart

NAY: -0-

The Mayor stated that I would like to get Board authorization to set up an interview with Inspections on Time, so a determination can be made regarding their request to be on the Village of Harriman Electrical Inspectors List.

MOTION was made by Trustee Stuart to authorize the Mayor to set up an interview with Inspections on Time.

SECOND was made by Trustee Chichester.

AYE: Trustee Chichester
Trustee Farrell
Trustee Borowski
Trustee Stuart

NAY: -0-

I will set that up with myself and the Building Inspector and will try to do at a time when another Trustee is available.

ITEM XXX – Policies for Review and Approval. The Mayor read the following policies for review and approval, Procurement Policy, Financial Risk Assessment Plan, Fixed Assets Capitalization Policy, Disaster Policy and Records Retention and Destruction Policy. The Mayor Read XXXI – Fees.

MOTION was made by Trustee Stuart to approve the policies and the fees.

SECOND was made by Trustee Borowski.

AYE: Trustee Chichester
Trustee Farrell
Trustee Borowski
Trustee Stuart

NAY: -0-

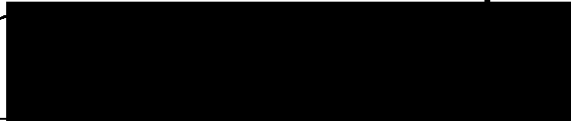
This concluded the Organization meeting at 7:20 p.m. We will be moving right into our budget workshop meeting.

MOTION was made by Trustee Stuart to adjourn the Reorganization meeting at 7:20 p.m.

SECOND was made by Trustee Chichester.

ALL IN FAVOR

Respectfully submitted by


Marie Coimbra, Treasurer