Village of Harriman

Water Department

Utility E- Bill Authorization Form

Customer Name _____

Account Number _____

Service Address _____

Email Address _____

Contact Telephone # _____

Please read and acknowlege this important information regarding your statement delivery method.

Terms and Conditions

- By completing this enrollment form, you are choosing to receive your Village of Harriman Statement electronically and will **not** be receiving a statement by mail.
- You have the right to withdraw your consent at any time by contacting the Water Department in writing.
- Once enrolled in the electronic e-bill program, you are responsible for ensuring receipt of the email. The Village of Harriman will email your statement to the address you provide and if you fail to receive it, you are responsible for all charges on the account by the due date. If payment is received after 4pm on the due date, penalties will apply. In order to ensure that we are able to provide you with accurate billing information, **you must update us with any change in your email address**. The Village of Harriman cannot ensure electronic delivery of your utility bill.
- All electronic bill statements can be printed and saved electronically to your computer for your records.
- If you use spam filters for emails, please add the MCSJ Utility System to your approved senders list, villageclerk@villageofharriman.org.

I have read and understand the Terms and Conditions, and by signing below, I authorize the Village of Harriman to send utility bills for this account to my email address.

Signature _____ Date _____

Return completed form to:

Village of Harriman
1 Church Street
Harriman, New York 10926
Phone: 845-783-4421, Fax: 845-782-2016
Email: villageclerk@villageofharriman.org

Water bills go out quarterly: February 1st – due March 2nd, May 1st – due May 30th, August 1st – due August 30th, November 1st – due November 30th